



**QLD Container Refund
Scheme**

Container Refund Point Operator (CRPO)

About CRPO Opportunities & How to Apply Information Pack

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Contents

1.	The opportunity	3
1.1.	What?	3
1.2.	Why?	3
1.3.	How?	Error! Bookmark not defined.
1.4.	Who?	Error! Bookmark not defined.
	If you are interested in becoming a Container Refund Point Operator, read the CRPO Information Pack to find out more.	3
2.	Scheme structure	Error! Bookmark not defined.
3.	How to apply?	3
1.1.	Who can apply?	Error! Bookmark not defined.
1.2.	Step 1: Check for CRP EOI Opportunities	3
1.3.	Step 2: Review the Container Collection Agreement .	Error! Bookmark not defined.
1.4.	Step 3: Complete the Application Form	3
1.5.	Contact us	4

1. The opportunity

1.1. What?

Container Exchange (Qld) Limited (**COEX**) administers the Containers for Change Scheme (the Scheme). The Scheme provides a 10-cent refund amount for each eligible container returned for recycling at Container Refund Points (**CRPs**) across Queensland.

The Scheme currently has a network of more than 350 CRP Operators who are responsible for:

- Collecting, counting and sorting of eligible containers;
- Paying refund amounts to members of the public; and
- Preparing containers for collection for further processing and recycling.

COEX is seeking applications from existing or new business partners to expand its network of CRPs.

If you are interested in becoming a Container Refund Point Operator, read the CRPO Information Pack and follow the steps below.

2. How?

Step 1: Check for CRP EOI Opportunities

COEX invites those interested in becoming a CRP Operator to:

- 1) Check the COEX website for current CRP site EOI's at <https://containerexchange.com.au/tenders/>, if no current EOIs then
- 2) If no opportunities are identified on the site, contact COEX at tenders@containerexchange.com.au with your:
 - a) Contact details (name, business name, phone number and email address); and
 - b) Proposed location(s) for CRPs.

COEX will review whether CRPs are required at your proposed location(s) and advise you whether Scheme coverage targets have already been achieved at the location.

If Scheme coverage targets have not been met, you will be provided with further information on submitting a formal application.

Step 2: Complete the Application Form

Applicants should download and complete the Application Form located **HERE**, making sure that the Application Information Pack has been revised prior to submission. Once completed, the application form and supporting documents must be returned to COEX by email to: tenders@containerexchange.com.au.

Applications will be deemed to have been received by COEX at close of business on the application closing date **as detailed in the RFA Timeline**.

COEX will enter a standard contract, known as the Container Collection Agreement, with each successful Applicant. COEX requires that the Container Collection Agreement is consistent across all CRP Operators to ensure consistency across the scheme and fairness in our engagements with CRP Operators and therefore changes are not permitted to this agreement. Applicant's may request a copy of the Container Collection Agreement via tenders@containerexchange.com.au.

Step 3: COEX Application Assessment

COEX will then review the Application and may ask for clarification on any aspect of the application or seek additional information from the Applicant. After reviewing the Application, COEX will take one of the following next steps at its absolute discretion:

- Where a single entity is determined to adequately meet the requirements of the EOI and the Scheme, COEX may seek to enter into the Container Collection Agreement directly with the Applicant; or
- Where multiple entities are determined to adequately meet the requirements of the EOI and the Scheme, COEX may shortlist the Applications and arrange a presentation before a COEX review panel (see further details below); or
- Where the Application does not adequately meet the requirements of the EOI or the Scheme, the Applicant will be advised that the Application has been unsuccessful.

Step 4 (if Applicable) Shortlist Panel Presentation Information

If an Applicant is shortlisted for presentation to a COEX panel, the Applicant will be asked to present as follows:

- 30-minute presentation followed by 15 minutes for questions.
- Presentation in PowerPoint format covering the areas detailed below:

The Applicant will be asked to cover the following topics in support of their Application:

Customer, Community & Sustainability	Operating Model & Location	Safety & Logistics
<ul style="list-style-type: none"> • Site layout • Ease of access/location/catchment area • Customer Experience • Customer Feedback/Complaints Approach • Community Involvement/Partnerships • Employment Plan 	<ul style="list-style-type: none"> • Type of CRP • Operating Hours • Payment Types / Options (Cash / Scheme ID EFT or Paypal / Donation) • Capacity for 85% • Site requirements & approvals • Time to market (from approval to delivery) • Short-term operating model • Long-term operating model • Proactive operating model • Type of cages/bins/IBCs/SULOs 	<ul style="list-style-type: none"> • Commitment to safety • Safety Plan Proposal (Customer safety and Customer / logistics separation) • Proposed traffic management plan • Proposed site layout (customer capacity & logistics access) • Type of equipment proposed (automation / manual counting)
Financial Capability, Experience & Business Acumen	Network Connectivity & Integrity	Branding & Advertising
<ul style="list-style-type: none"> • Financial Strengths/Capabilities • Existing Comparable Business • Plans to grow the market & capacity / capability to grow in location 	<ul style="list-style-type: none"> • Relationship with existing scheme network • Material quality control & security • Local connections 	<ul style="list-style-type: none"> • Brand & Marketing Approach • Use and prominence of COEX brand • Effectiveness of proposed advertising strategy

Contact us

If you have any queries in relation to becoming a CRPO, contact us at tenders@containerexchange.com.au