POINT OF SALE

Point of Sale Basics for Users

CONTAINERS FOR CHANGE

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PROCESS MAP

Business (RPO) Portal

Download POS Software
Set up POS Users

Submit Weekly Claims

Daily Stock on Hand

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Sync Transactions
Daily Reconciliation Report

POS Application

POS used to set up: #Bays, Bins, Printers

Customers returning Containers

POS used for Sorting, Counting and Transacting with Customers

POS used for Bin or Collection Infrastructure Management

POS used for creating Manifests and sending Bins to Processor

Processor Portal used for receipting shipments and processing Material

THE POINT OF SALE (POS) APP

Login to the app

- To access the POS application (app), POS admin or transaction users have to login to the App via a 4-digit Personal Identification Number (PIN).

- For security reasons, POS will request this PIN every 3 minutes when not in use, and every 10 minutes whilst in use.

- Transaction Level users will also be required to enter their PIN when changing screens or after transactions are completed.

LOGIN TO POS

Employee PIN is required to enter POS when the application is launched.

COUNTER   BAG DROP   BINS   MANIFEST   REPORTS   SYNC   SETTINGS

POS 47184

POS Version 6.3.0 (328)

When you first open POS employee PIN is prompted

ntity collected   0

Value collected today $0.00

Current location:

Cleanaway - Morningside - Morningside 4170

Reference sync status

Version update status

Transaction sync status

Enter kiosk mode

Please enter your employee PIN

Enter your employee PIN

Enter your 4-digit PIN to continue

1	2	3
4	5	6
7	8	9
Back	0	Clear

LOGIN TO POS

POS devices can be shared by multiple operators using different logins

*** This version of POS 6.3.0 (328) is for testing only ***

COUNTER   BAG DROP   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   TEST

POS 47184

POS Version 6.3.0 (328)

Quantity collected today   0

Value collected today $0.00

You can also use the profile icon to switch to your user login

Current location:

Cleanaway - Morningside - Morningside 4170

Referenced data status - OK

Version update status - OK

Transaction sync status - OK

Enter kiosk mode

EVERY CONTAINER COUNTS TOWARDS IMPROVING OUR COMMUNITIES AND THE ENVIRONMENT

**Welcome to Containers for Change**

The unauthorised use of this software is strictly prohibited. If you have any questions regarding the use of this software, please contact 13 42 42 and ask for the B2B Technical Support team.

POS 6.0 is now available.

The latest version was released in September 2023. POS 6.0 is our latest update which upgrades the foundational .NET framework of POS to .NET Maui. This upgrade also includes a number of quality of life improvements, such as reduced application size, loading speed & security upgrades.

LOGIN TO POS

***This version of POS 6.3.0 (328) is for testing only ***
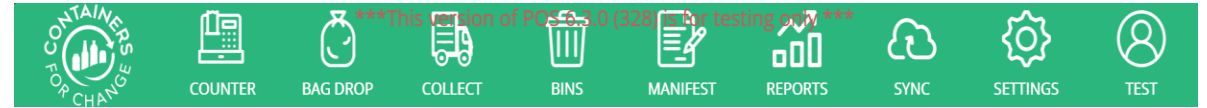
Using the Switch User button

COUNTER   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   TEST

***This version of POS 6.3.0 (328) is for testing only ***

Test1

Click on this Switch User button to enter your Login PIN

Switch employee

Re-enrol POS

Terminate POS application

Reset POS application

Support

LOGIN TO POS

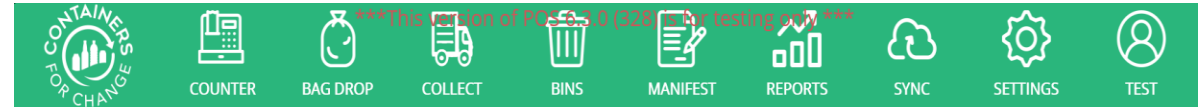Enter your Personal Identification Number (PIN)

Enter your 4-digit User PIN using the keypad

APP FOR TESTING ONLY

Please enter your employee PIN

[Enter your employee PIN]

1	2	3
4	5	6
7	8	9
Back	0	Clear

POS HOME SCREEN

Navigate to different screens of the app

Click on this icon to navigate back to the Home screen at any time

Click on these links to navigate to different screens of the app

Value collected today $0.00

Quantity collected today

Current location:

Cleanaway - Morningside - Morningside 4170

Referenced data status - OK

Version update status - OK

Transaction sync status - OK

Enter kiosk mode

Click on this button to go to Bag Drop Kiosk mode

Take a moment to look at information shown on the landing page

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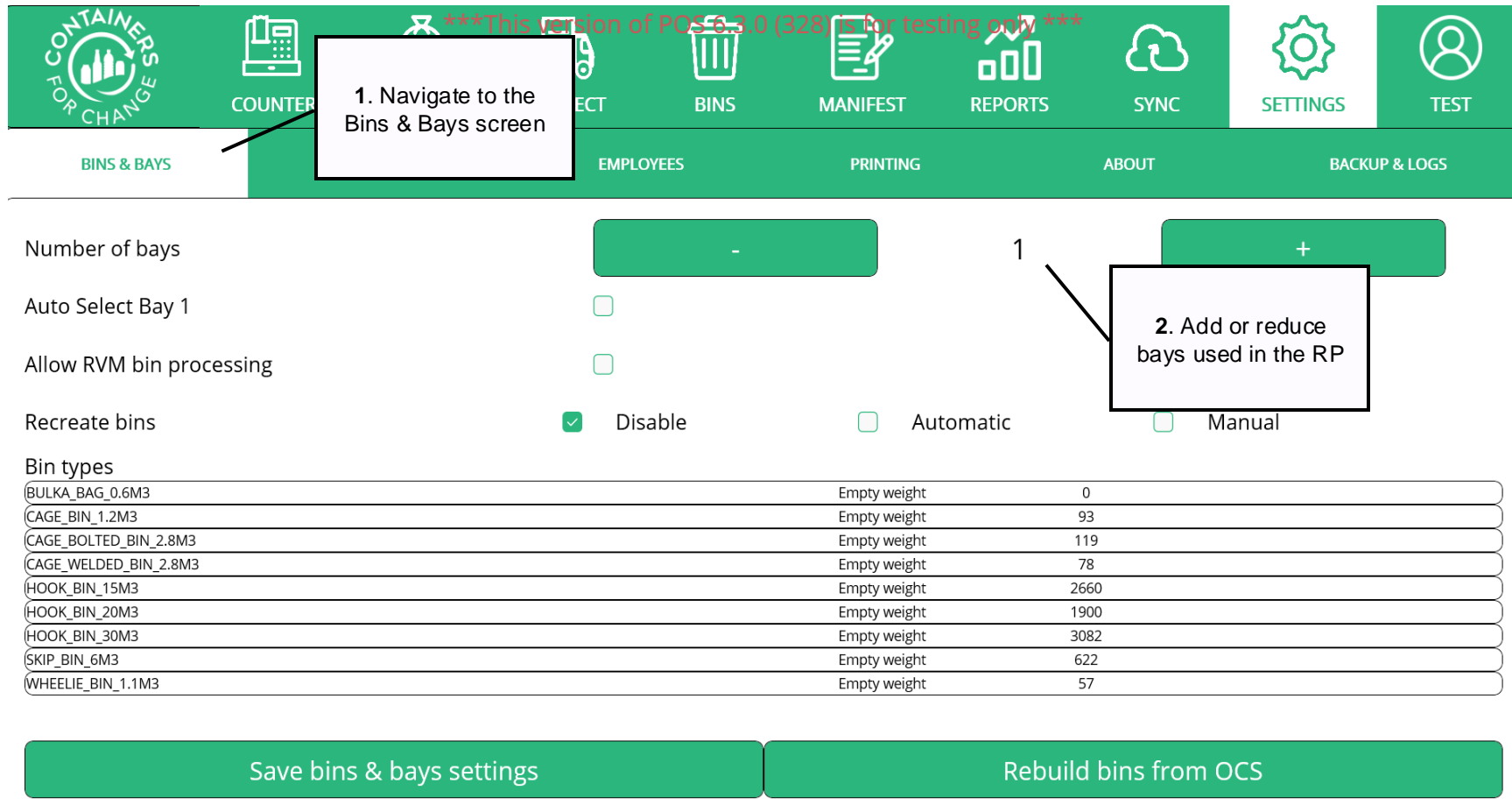
SETTINGS

Admin users can modify the various settings of the POS

- Site Admins/Leaders should be familiar with what features the POS application can offer.

- Only Admin Level users have access to Settings screens.

SETTINGS

Bin Bays

***This version of POS 6.3.0 (328) is for testing only ***

| COUNTER | | ECT | BINS | MANIFEST | REPORTS | SYNC | SETTINGS | TEST |

1. Navigate to the Bins & Bays screen

| BINS & BAYS | | EMPLOYEES | PRINTING | ABOUT | BACKUP & LOGS |

Number of bays   **-**   1   **+**

Auto Select Bay 1 ☐

Allow RVM bin processing ☐

2. Add or reduce bays used in the RP

Recreate bins   ☑ Disable   ☐ Automatic   ☐ Manual
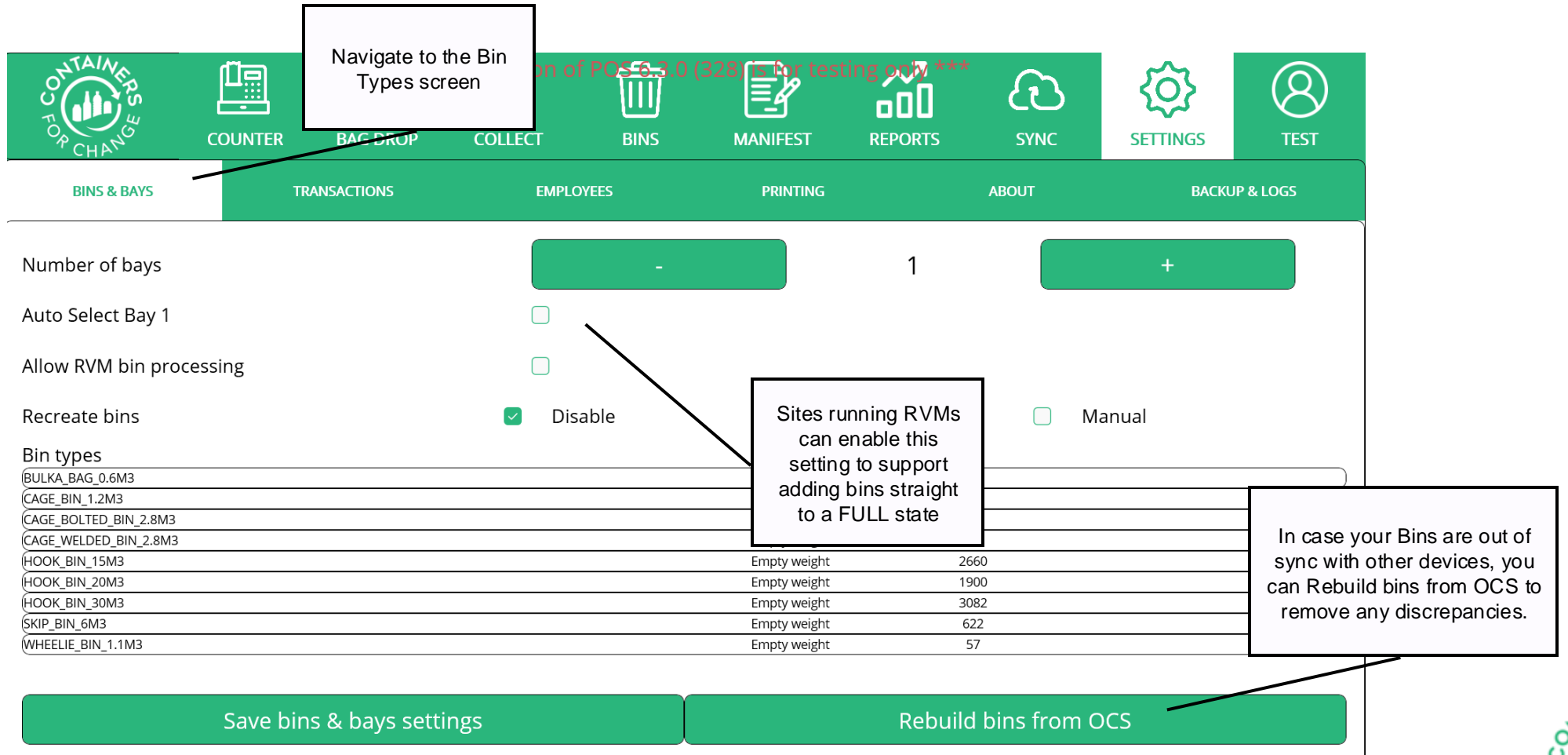
Bin types

BULKA_BAG_0.6M3	Empty weight	0
CAGE_BIN_1.2M3	Empty weight	93
CAGE_BOLTED_BIN_2.8M3	Empty weight	119
CAGE_WELDED_BIN_2.8M3	Empty weight	78
HOOK_BIN_15M3	Empty weight	2660
HOOK_BIN_20M3	Empty weight	1900
HOOK_BIN_30M3	Empty weight	3082
SKIP_BIN_6M3	Empty weight	622
WHEELIE_BIN_1.1M3	Empty weight	57

| Save bins & bays settings | Rebuild bins from OCS |

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SETTINGS

Bin Types

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS TEST

***...on of POS 6.3.0 (328) is for testing only ***

BINS & BAYS	TRANSACTIONS	EMPLOYEES	PRINTING	ABOUT	BACKUP & LOGS

Navigate to the Bin Types screen

Number of bays	-	1	+

Auto Select Bay 1 ☐

Allow RVM bin processing ☐

Recreate bins   ☑ Disable   ☐ Manual

Sites running RVMs can enable this setting to support adding bins straight to a FULL state

In case your Bins are out of sync with other devices, you can Rebuild bins from OCS to remove any discrepancies.

Bin types

BULKA_BAG_0.6M3		
CAGE_BIN_1.2M3		
CAGE_BOLTED_BIN_2.8M3		
CAGE_WELDED_BIN_2.8M3		
HOOK_BIN_15M3	Empty weight	2660
HOOK_BIN_20M3	Empty weight	1900
HOOK_BIN_30M3	Empty weight	3082
SKIP_BIN_6M3	Empty weight	622
WHEELIE_BIN_1.1M3	Empty weight	57

Save bins & bays settings	Rebuild bins from OCS

SETTINGS

Transactions

COUNTER   BAG DROP   MANIFEST   REPORTS   SYNC   SETTINGS

| BINS & BAYS | TRANSACTIONS | EMPLOYEES | PRINTING | ABOUT | BACKUP & LOGS |

1. Navigate to the Transaction Settings Tab

2. Enable preferred payment method for Transactions
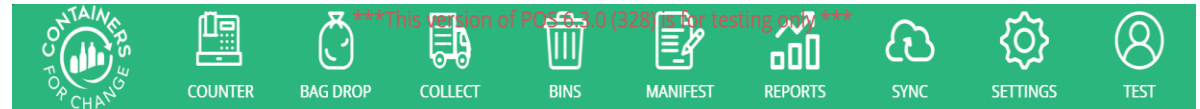
Payment methods	Cash refund	Scheme paid	Other
	☑ Enabled	☑ Enabled	☐ Enabled

Transaction types	Counter	Bag Drop	Collect
	☑ Enabled	☑ Enabled	☑ Enabled

3. Enable preferred transaction type for POS

4. Save Transaction settings and Restart POS Application for changes to take effect.

Save transaction settings

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SETTINGS

Users

CONTAINERS FOR CHANGE | COUNTER | BAG DROP | BINS | MA... | SYNC | SETTINGS | ADMIN

***This version of POS 6.3.1 (331) is for testing only ***

BINS & BAYS | TRANSACTIONS | EMPLOYEES | ABOUT | BACKUP & LOGS

Transaction control ☐

> Navigate to the Employees screen

> Transaction control will require operators to enter a PIN after each transaction, ensuring enhanced security.

Users

Admin	Administrator
Admin1	Administrator
Admin1234	Administrator
Bilal	Administrator
GTUser8876	
MUnir_test	
Mick_Test	
Tran2	

> Click the Manage Users button

Save user settings | Manage users

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SETTINGS

Users

Containers for Change

Sign In

User Name

User name or email

Password

Password

Sign In

Need help signing in? Click here

Enter login credentials, username and password

Close

SETTINGS

Users

Users

1. The list of users in the select RP displays

2. Click Edit button

SETTINGS

Users

1. Change the user's role and access here

2. Click the Save button

3. Click Delete to delete a user

4. Click Close to go back to the POS app

SETTINGS

Users

SETTINGS

***This version of POS 6.5.0 (328) is for testing only ***

Users

3. Click Save

1. Enter Username and User PIN

2. Select Access

4. Click Close to go back to the POS app

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SETTINGS

Printing

Receipt message	Enter receipt message	
Receipt printer	Canon MB5400 series Printer	
Receipt orientation	☑ Portrait	☐ Landscape
Non-Receipt printer	☐	
Printer cutter	☑ Automatic	☐ Manual
Label printer	Canon MB5400 series Printer	
Label orientation	☑ Portrait	☐ Landscape
Print transaction QRcode on receipt	☐ (For Epson TM-m30 series printers only)	
Print transaction counter receipts	☐ One	☑ Two
Save printer settings		Restore printer default settings

1. Navigate to the Printing screen

2. Printing settings can be changed

SETTINGS

Printing

| COUNTER | BAG DROP | COLLECT | BINS | MANIFEST | REPORTS | SYNC | SETTINGS | TEST |

***This version of POS 6.3.0 (328) is for testing only ***

| COUNTER | BAG DROP | COLLECT | BINS | MANIFEST | REPORTS | SYNC | SETTINGS | TEST |

| BINS & BAYS | TRANSACTIONS | EMPLOYEES | PRINTING | ABOUT | BACKUP & LOGS |

| Receipt message	Enter receipt message	
Receipt printer	None selected	
Receipt orientation	☑ Portrait	☐ Landscape
Non-Receipt printer	☐	
Printer cutter	☑ Automatic	☐ Manual
Label printer	selected	
Label orientation	☑ Portrait	☐ Landscape
Print transaction QRcode on receipt	☐ (For Epson TM-m30 series printers only)	
Print transaction counter receipts	☐ One	☑ Two
Save printer settings		Restore printer default settings

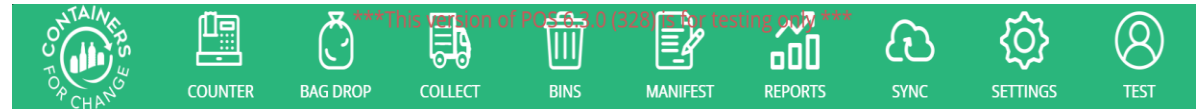Click Save Printer Settings if they were changed

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SETTINGS

About

COUNTER BAG DROP COLL... ...ANIFEST REPORTS SYNC SETTINGS TEST

***This ver... ...is for testing only ***

1. Navigate to the About screen

BINS & BAYS	TRANSACTIONS	EMPLOYEES	PRINTING	ABOUT	BACKUP & LOGS
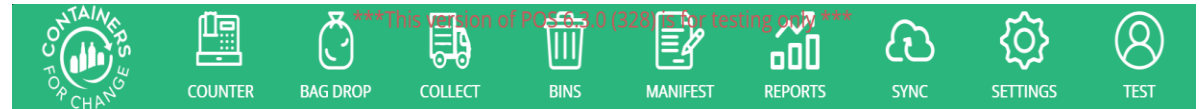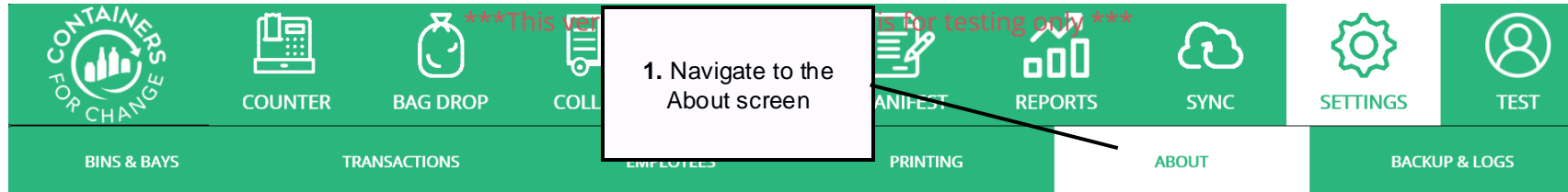
Enrolled to container refund point	Cleanaway - Morningside (QC12038004)
POS ID	11cbf116-e020-4b89-be2b-5488314...
POS name	POS 47184
POS version	6.3.0
POS environment code	UAT
POS environment name	Queensland User Acceptance Test Environment
Operating system	Microsoft Windows NT 10.0.19044.0
Runtime platform	WinUI
Device model	20NXS01900
Device manufacturer	LENOVO
Device name	CES-PC18XTXZ
Device OS version	10.0.19044.3086
Device platform	Physical
Device idiom	Desktop
Base API URL	https://cesuapi.containersforchange.com.au/posapi/v2/
IP Address	192.168.1.9
Processors	Cleanaway Pty Ltd QP12038004 42 Manton Street Morningside QLD 0498765432
Carriers	Envirobank NT Pty Ltd QL12065001 915 Nudgee Road Banyo QLD +61 429669683

3. Displays information about the version of the POS installed on the device or workstation

2. Use the scroll bar to show more information

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SETTINGS

***This version of POS 6.3.0 (328) is for testing only ***

Logging

***This version of POS 6.3.0 (328) is for testing only ***

COUNTER   BAG DROP   COLLECT   BINS   MANIFEST   SETTINGS   TEST

BINS & BAYS   TRANSACTIONS   EMPLOYEES   PRINTING   BACKUP & LOGS

1. Navigate to the Logging screen

Backup and restore

Upload local

Backup	Restore	Upload POS database

File name	Date	File size		
logfile20240910.log	10/09/2024	954595	View	Upload
logfile20240909.log	09/09/2024	1363146	View	Upload

2. Log files contain information including messages about usage of the POS device

3. Click View to see Logging history

SETTINGS

Logging

2023-08-14 16:16:19.360 +10:00 [INF] **************************** NEW SESSION *************************************

2023-08-14 16:16:19.401 +10:00 [INF] Started new serilogger LoggingService on file C:\Users\GaganjotSingh\AppData\Local\logfile.log

2023-08-14 16:16:19.404 +10:00 [INF] Log File Path : C:\Users\GaganjotSingh\AppData\Local\logfile.log

2023-08-14 16:16:19.404 +10:00 [INF] Log Rolling Interval : Day

2023-08-14 16:16:19.406 +10:00 [INF] Database Open time : 0 secs

2023-08-14 16:16:19.408 +10:00 [INF] Logger Startup task took 0.09 secs

2023-08-14 16:16:19.409 +10:00 [INF] Logger started by Admin

2023-08-14 16:16:19.569 +10:00 [INF] Reseting Settings On StartUp by Admin

2023-08-14 16:16:19.955 +10:00 [INF] Purge Log Files by

2023-08-14 16:16:19.973 +10:00 [INF] Purging Log Files by

2023-08-14 16:16:20.001 +10:00 [INF] Number of active Log files detected : 11

2023-08-14 16:16:20.001 +10:00 [INF] Number of old log files deleted : 0

2023-08-14 16:16:20.001 +10:00 [INF] Log file purge date : Monday, 7 August 2023

2023-08-14 16:16:20.001 +10:00 [INF] Purge Refund Transactions by

2023-08-14 16:16:20.002 +10:00 [INF] Starting PIN Timer by

2023-08-14 16:16:20.027 +10:00 [INF] ******** Transaction Purge ****************** by

2023-08-14 16:16:20.027 +10:00 [INF] Number of Transaction Rows = 0 by

2023-08-14 16:16:20.027 +10:00 [INF] Number of Day Detail Rows = 0 by

2023-08-14 16:16:20.028 +10:00 [INF] Number of Day Summary Rows = 0 by

2023-08-14 16:16:20.028 +10:00 [INF] Number of Manifests = 0 by

All actions and processes are logged in the POS and may be viewed here

Error only

Close

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COUNTER

Customers bring in recyclable containers to the Refund Point to be refunded

- The Counter screen is used for customers who would like to have their containers counted.

- Customer can be paid in cash or can choose to donate to a cause.

- Members of the scheme can be paid in cash, to a bank account, PayPal account or donated to a cause of their choosing.

- The recyclable containers are counted, and the refund may be paid out as cash, a donation or through electronic funds transfer, if they are Member number holders.

- For refund amounts equal to or above $82.50, customer ID verification is required.

- Additional documentation is required for refund amounts equal to or more than $150.00.

COUNTER
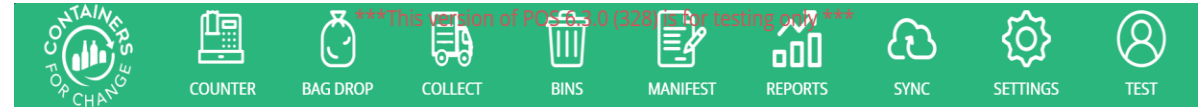
Check device connections before you start using POS

***This version of POS 6.3.0 (328) is for testing only ***

	COUNTER	BAG DROP	BINS	MANIFEST	REPORTS	SYNC	SETTINGS	TEST

Check eligible container	Quantity	Amount	None selected	Sync OK
			Printer status	Sync status

			CRP: Cleanaway - Morningside
🍾 Glass - Mixed		$1.50	Refund $1.50
🥫 Aluminium			
PET - Clear	Setup bin		
PET - Colour	Setup bin		
♻ HDPE	Setup bin		
Liquid Paper Board	Setup bin		
Steel	Setup bin		
♻ Other Materials	Setup bin		
⊗ Ineligible Containers	Setup bin		

Keypad:
1 2 3
4 5 6
7 8 9
Del 0 Enter

Re-print | Pay refund

Check that the Printer is connected, Sync is OK and Coordination Services is Online (if set up)

Green - working correctly
Yellow – currently syncing
Red - there is an issue
Grey - not setup

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COUNTER

Search for eligible containers

COUNTER

Recyclable containers brought in by a customer must be counted individually for each material type.

COUNTER | BAG DROP | BINS | MANIFEST | SYNC | SETTINGS | TEST

This version of POS 6.3.0 (328) is for testing only

Check eligible container	Quantity		
Glass - Mixed	15 ✕	$1.50	
Aluminium	Setup bin		
PET - Clear	Setup bin		
PET - Colour	Setup bin		
HDPE	Setup bin		
Liquid Paper Board	Setup bin		
Steel	Setup bin		
Other Materials	Setup bin		
Ineligible Containers	Setup bin		

None selected — Printer status

Sync OK — Sync status

CRP: Cleanaway - Morningside

Refund $1.50

1	2	3
4	5	6
7	8	9
Del	0	Enter

Pay refund

Re-print

Enter the number of containers counted per material type here

This is the Refund Point location where the POS is in use.

All accepted material types are shown on the left of the screen

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COUNTER

This version of POS 6.5.0 (328..) for testing only

Search for eligible containers

ELIGIBLE CONTAINER CHECK

Enter product name or barcode

Coke   ×

The search will show the full Product Name, Barcode and Material Type

2.0 PET X8 D/COKE VAN	9300675021579	PET - Clear
300 COKE NO SUGAR	9300675084413	Glass - Mixed
1.5 PET VANILLA COKE NO SUGAR BONUS	9300675086318	PET - Clear
1.5 PET DIET COKE BONUS	9300675086349	PET - Clear
200 CAN 3X8 VANILLA COKE	9300675071505	Aluminium
VANILLA COKE NO SUGAR CAN 375ml	9300675085427	Aluminium
375 CAN X24 VANILLA COKE	9300675020923	Aluminium
250 PET X24 VANILA COKE	93549196	PET - Clear
1.5 PET X8 DIET COKE	9300675011013	PET - Clear
Coke lite	1234856799	PET - Colour
200 CAN 3X8 COKE ZERO	9300675038966	Aluminium
330 CAN X24 COKE	9300675007276	Aluminium
330 NRB X24 D/COKE ACL	9300675047296	Glass - Mixed
1.0 NRB X6 COKE ZERO	9300675055833	Glass - Mixed
330 CAN X18 COKE ZERO ALDI	9300675033848	Aluminium

Type at least 4 characters of the product or barcode to search

Showing 81 of 81 matched products

Close

CONTAINERS FOR CHANGE

COUNTER

***This version of POS 6.3.0 (328) is for testing only ***

Use the onscreen keypad or keyboard to enter the number under quantity

COUNTER   BAG DROP   BINS   MANIFEST   REPORTS   SYN   TEST

***This version of POS 6.3.0 (328) is for testing only ***

Check eligible container	Quantity	Amount

Non...   nc OK

Printer status   Sync status

The total amount to be paid out is calculated and displayed here

Glass - Mixed	15 ✕	$1.50

CRP: Cleanaway - Morningside

Alu...	Setup bin	
PET...	Setup bin	
PET - Colour	Setup bin	
HDPE		
Liquid Paper Board		
Steel	Setup bin	
Other Materials	Setup bin	
Ineligible Containers	Setup bin	

Re-print

Refund $1.50

1	2	3
4	5	6
7	8	9
Del	0	Enter

Pay refund

Click the appropriate field before entering the quantity

Use the Keypad to enter the quantity per material type

Click the Pay refund button to see the Payment options

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS TEST

***This version of POS 6.3.0 (328) is for testing only ***

Member/Non-member Search

COUNTER MANIFEST REPORTS SYNC

*** POS 6.3.0 (328) is for testing only ***

Member	Non-member

None selected

Printer status

Member no. | Enter member or mobile number | Member search

CRP: Clea

Refund $1.50

1	2	3
4	5	6
7	8	
Del	0	
Back		

| Reset transaction | Confirm & pay |

Choose between Member or Non-member depending on the customer's choice

The search button can be used for advanced searches if their Member number is unknown

Member will be automatically selected after hitting Pay refund button

The Member ID field will dynamically search for customers if a Member number or Mobile Number is entered

Click Back at any time to return to the main Counter screen

COUNTER

***This version of POS 6.3.0 (328) is for testing only ***

Advanced Member Search

Enter one or many identifying values for a user and click Search

Member Search

Enter member details | Enter details and press search | Search | Close | Hide Keyboard

Member ID	Name	Legal name	Mobile	Postcode	Type

Click Close to return to the previous window

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | | Del |

| q | w | e | r | t | y | u | i | o | p |

| a | s | d | f | g | h | j | k | l | . |

| $+= | z | x | c | v | b | n | m | @ | Enter |

| Shift | Space | Clear |

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COUNTER

Advanced Member Search

CONTAINERS FOR CHANGE

***This version of POS 6.5.0 (328...) for testing only ***

COUNTER | BAG DROP | COLLECT | BINS | MANIFEST | REPORTS | SYNC | SETTINGS | TEST

Here we've searched for "Scott", however this will display a large number of results.

This column helps differentiate between Individual customers and Business/Charity Groups

Member Search
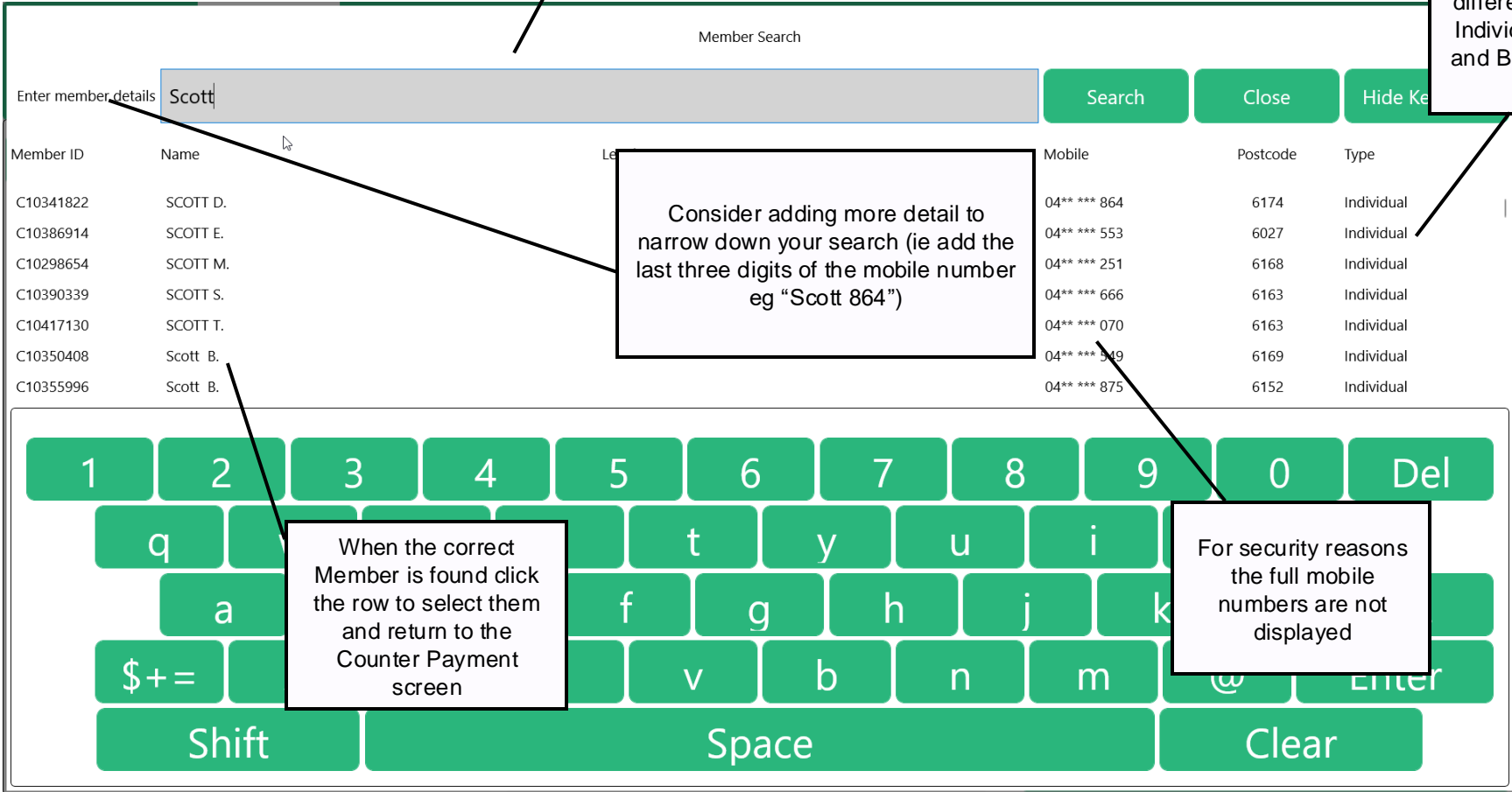
Enter member details: Scott

Search | Close | Hide Ke...

Member ID	Name	Le...	Mobile	Postcode	Type
C10341822	SCOTT D.		04** *** 864	6174	Individual
C10386914	SCOTT E.		04** *** 553	6027	Individual
C10298654	SCOTT M.		04** *** 251	6168	Individual
C10390339	SCOTT S.		04** *** 666	6163	Individual
C10417130	SCOTT T.		04** *** 070	6163	Individual
C10350408	Scott B.		04** *** 549	6169	Individual
C10355996	Scott B.		04** *** 875	6152	Individual

Consider adding more detail to narrow down your search (ie add the last three digits of the mobile number eg "Scott 864")

When the correct Member is found click the row to select them and return to the Counter Payment screen

For security reasons the full mobile numbers are not displayed

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 0 | Del |

q | t | y | u | i

a | f | g | h | j | k

$+= | v | b | n | m | @ | Enter

Shift | Space | Clear

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CONTAINERS FOR CHANGE

COUNTER

Member Number Search – Cash Payment

Once a Member is found it will display the Member number in this field
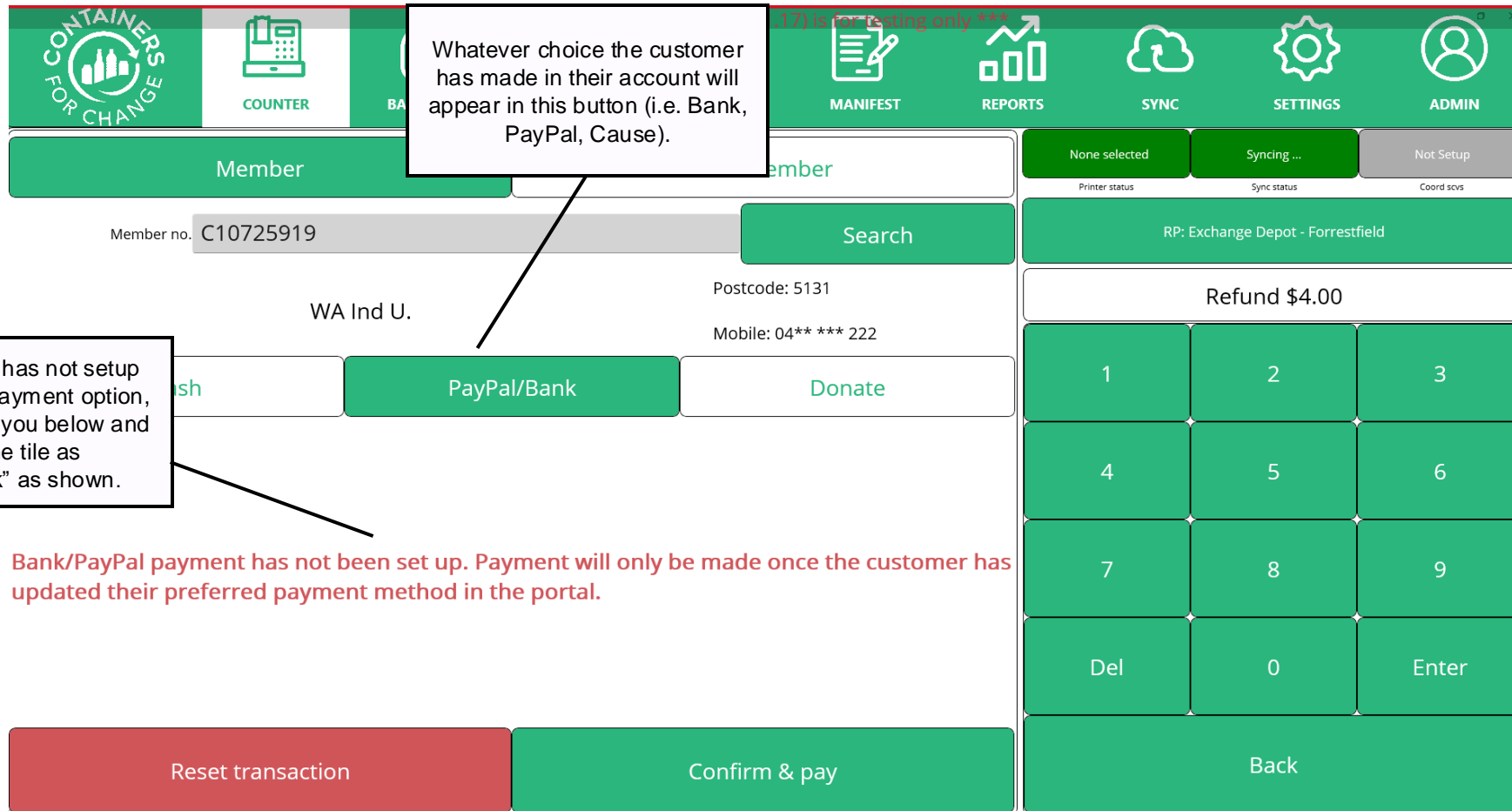
Name, Postcode and Mobile number are displayed to help confirm the Member details are correct

COUNTER	BAG	MANIFEST	REPORTS	SYN	TEST

Member	Non-member

Member no. C11549725 | Member search

Postcode: 6000

Alex A.

Mobile: 04** *** 890

Refund $1.50

Cash	Bank	Donate

Available Payment types are shown, and can be changed depending on the customers choice

Payment will be made to the customer's nominated bank account

1	2	3
4	5	6
7	8	9
Del	0	Enter

Back

Reset transaction	Confirm & pay

COUNTER

Member Number Search – Electronic Payment

MANIFEST REPORTS SYNC SETTINGS ADMIN

Whatever choice the customer has made in their account will appear in this button (i.e. Bank, PayPal, Cause).

Member

Member no. C10725919

Search

None selected | Syncing ... | Not Setup
Printer status | Sync status | Coord scvs

RP: Exchange Depot - Forrestfield

Postcode: 5131

Refund $4.00

WA Ind U.

Mobile: 04** *** 222

If the customer has not setup their preferred payment option, POS will advise you below and display the tile as "PayPal/Bank" as shown.

sh | PayPal/Bank | Donate

1	2	3
4	5	6
7	8	9
Del	0	Enter

Bank/PayPal payment has not been set up. Payment will only be made once the customer has updated their preferred payment method in the portal.

Reset transaction | Confirm & pay | Back

CONTAINERS FOR CHANGE

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COUNTER

One-Time Donation Payment

Click Donate if the customer wants to make a one-time donation to a Charity or Group

Enter the Cause ID or hit Search to find the Charity/Group

The Search button will open up an Advanced Cause Search screen similar to Advanced Member Search

Member / Non-member

Member no. C11549725

Member search

Postcode: 6000

Alex A.

Mobile: 04** *** 890

Cash | Bank | Donate

Cause C10766471 Search

The refund will be donated to: KOI PTY LTD

Reset transaction | Confirm & pay

None selected — *Printer status*

Sync OK — *Sync status*

CRP: Cleanaway - Morningside

Refund $1.50

1	2	3
4	5	6
7	8	9
	0	Enter

Back

***This version of POS 6.3.0 (328) is for testing only ***

CONTAINERS FOR CHANGE

***This version of POS 6.5.0 (328) is for testing only ***

COUNTER   BAG DROP   COLLECT   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   TEST

Advanced Cause Search

Search for a cause

Enter cause details | Enter details and press search | Search | Close | Hide Keyboard

Member ID	Name	Legal name	Mobile	Postcode	Type

Enter the name of a Cause and hit Enter or click Search

Any Charity or Groups that match the searched field will be displayed below

1	2	3	4	5	6	7	8	9	0	Del
q	w	e	r	t	y	u	i	o	p	
a	s	d	f	g	h	j	k	l	.
$+=	z	x	c	v	b	n	m	@	Enter

Shift   Space   Clear

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COUNTER

***This version of POS 6.5.0 (328...) for testing only ***

Advanced Cause Search

Search for a cause

Enter cause details | Perth

[Search] [Close]
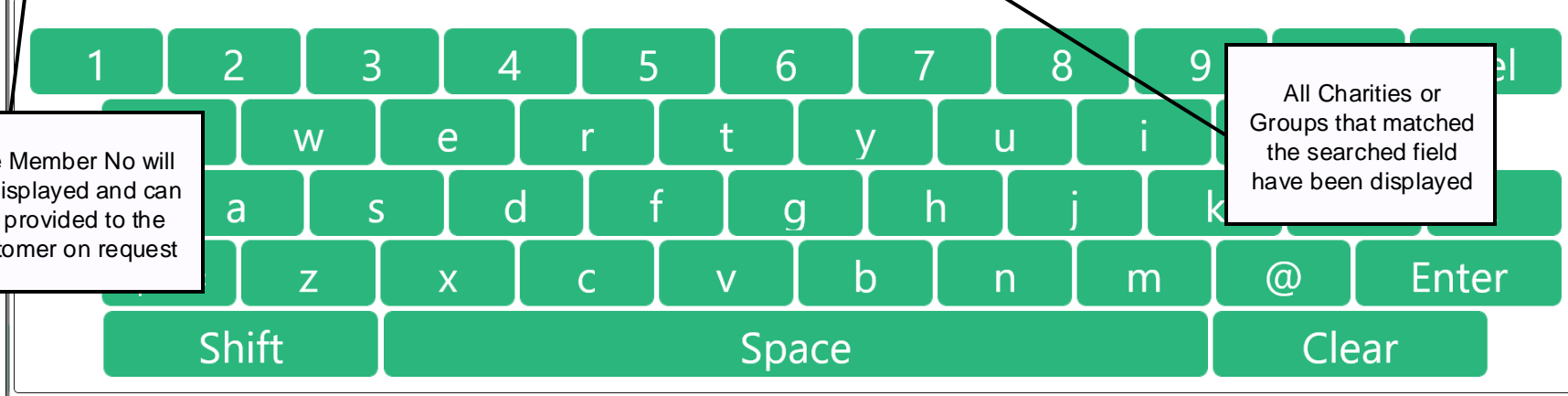
Member ID	Name	Legal name	Mobile	Postcode	Type
C10283278	PERTH BAPTIST CHURCH INCORPORATED	PERTH BAPTIST CHURCH INCORPORATED	04** *** 507	6000	CHARITY
C10403243	PERTH BLOOD INSTITUTE	THE PERTH BLOOD INSTITUTE LIMITED	04** *** 528	6005	CHARITY
C10299701	Perth Chihuahua Rescue Inc	Perth Chihuahua Rescue Inc	04** *** 058	6121	CHARITY
C10273017	Perth Childrens Hospital Foundation Limited	PERTH CHILDRENS HOSPITAL FOUNDATION LIMITED	04** *** 550	6009	CHARITY
C10302923	Perth City Farm	Perth City Farm Inc.	04** *** 337	6004	CHARITY
C10297749	Perth Hills and Wheatbelt Band Inc	Perth Hills And Wheatbelt Band Inc	04** *** 257	6070	CHARITY
C10276198	Perth Rescue Angels	Perth Rescue Angels Inc	04** *** 318	6009	CHARITY

Click the appropriate line to return to the Counter screen and continue payment

The Member No will be displayed and can be provided to the customer on request

All Charities or Groups that matched the searched field have been displayed

1	2	3	4	5	6	7	8	9	...el
w	e	r	t	y	u	i
a	s	d	f	g	h	j	k
z	x	c	v	b	n	m	@	Enter
Shift	Space	Clear

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Finalise Payment

***This version of POS 6.3.0 (328) is for testing only ***

COUNTER | BAG DROP | BINS | MANIFEST | REPORTS | SYNC | SETTINGS | TEST

| Member | Non-member |

None selected
Printer status

Sync OK
Sync status

Member no. C11549725 | Member search

CRP: Cleanaway - Morningside

Postcode: 60

Alex A.

Mobile: 04

Refund $1.50

The chosen Payment type and information will be shown below.

| Cash | Bank | Do... |

| 1 | 2 | 3 |

If at any point you want to clear all fields (including Quantity) click 'Reset transaction'

ause

C10766471 | Search

| 4 | 5 | 6 |

Once the customer has confirmed all details click 'Confirm & Pay' to print their receipt

| | 9 |

The refund will be donated to: KOI PTY LTD

| | Enter |

| Reset transaction | Confirm & pay | Back |

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CONTAINERS FOR CHANGE | COUNTER | BAG DROP | COLLECT | BINS | MANIFEST | REPORTS | SYNC | SETTINGS | TEST

Member Receipts

CONTAINERS FOR CHANGE
TRANSACTION RECEIPT

To: Exchange Depot - Forrestfield
9 Webster Road
Forrestfield
WA, 6058
Phone : 99870110
ABN: 51638664847

POS ID: POS 18218
Invoice ID: 556429DB009B477EB410C09315945F9F
User ID: Admin
Member ID: C10725919
Payment Type: Cash
Date: 03-Feb-2022
Time: 4:04 PM

Refund Amount
Item   Qty Unit Amount $
                         Price Incl. GST
Glass - Mixed   25 0.10   2.50

             TOTAL (incl. GST) $2.50

g the West Australians
 tainers from landfill
m another life.
we don't feed it.
4CHANGE (13 42 42)
www.containersforchange.com.au

> **Member Cash receipt**

CONTAINERS FOR CHANGE
TION RECEIPT

To: Exchange Depot - Forrestfield
9 Webster Road
Forrestfield
WA, 6058
Phone : 99870110
ABN: 51638664847

POS ID: POS 18269
Invoice ID: 51153690590744379E42922EC2556AB7
User ID: Admin
Member no: C10723586
Payment type: Electronic
Date: 09-Feb-2022
Time: 3:58 PM

Refund amount
Item   Qty Unit Amount $
                         Price Incl. GST
Glass - Mixed   1   0.10   0.10

             TOTAL (incl. GST) $0.10

Thanks for joining the West Australians
saving drink containers from landfill
and giving them another life.
We can beat it if we don't feed it.
Get in touch: 13 4CHANGE (13 42 42)
www.containersforchange.com.au

> **Member Bank receipt**

CONTAINERS FOR CHANGE
TRANSACTION RECEIPT

To: Exchange Depot - Forrestfield
9 Webster Road
Forrestfield
WA, 6058
Phone : 99870110
ABN: 51638664847

POS ID: POS 18218
Invoice ID: DFF163546322404D9CD8D1E0410CEC7B
User ID: Admin
Member ID: C10725919
Payment Type: Scheme
Cause ID: C10299701
Cause Name: Perth Chihuahua Rescue Inc
Date: 03-Feb-2022
Time: 3:58 PM

Refund Amount
Item   Qty Unit Amount $
                         Price Incl. GST
Aluminium   40 0.10   4.00

             TOTAL (incl. GST) $4

Thanks for joining the West Austral
saving drink containers from landf
and giving them another life.
We can beat it if we don't feed it.
Get in touch: 13 4CHANGE (13 42 42)
www.containersforchange.com.au

> **Donation Receipts show the Cause ID and Name**

COUNTER

***This version of POS 6.5.0 (328?) is for testing only ***

Non-Member Payment - Cash

Click 'Non-member' to open the Non-member payment options

COUNTER   BAG DROP   MANIFEST   REPORTS   SYNC   SETTINGS   ADMIN

No further steps are required if a Cash Payment is requested

Member	Non-member

No Receipt Printer   Sync OK   Not Setup

Coord scvs

The default choices are Cash, One-Time Donate payment.

Cash	Donate

1	2	3
4	5	6
7	8	9

Payment is to be given in cash

For cash or other payments, capture customer postcode

Details not provided ☑

Enter

Click 'Confirm & Pay' to finalise transaction and print receipt.

Reset transaction	Confirm & pay

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COUNTER

***This version of POS 6.3.0 (328) is for testing only ***

Non-Member Payment - Donate

COUNTER BINS MANIFEST REPORTS SYNC SETTINGS TEST

***This version of POS 6.3.0 (328) is for testing only ***

Member	Non-member

Click 'Donate' button to start a One-Time Donation Non-member transaction

None selected	Sync OK
Printer status	Sync status

CRP: Cleanaway - Morningside

Refund $1.50

Cash	Donate

Similar to Member One-Time Donate, a Cause must be entered or searched

Cause C10766387 Search

The refund will be donated to: KOI PTY LTD

For cash or other payments, capture customer postcode

| 3 |
| 6 |

| 7 | 8 | 9 |
| Del | 0 | Enter |

Reset transaction	Confirm & pay

Back

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Non-Member Receipts

CONTAINERS FOR CHANGE TRANSACTION RECEIPT

To: Exchange Depot - Forrestfield
9 Webster Road
Forrestfield
WA, 6058
Phone : 99870110
ABN: 51638664847

POS ID: POS 18269
Invoice ID: 4F67DAC8298347B099143F90A0012C2B
User ID: Admin
Payment type: Cash
Date: 09-Feb-2022
Time: 4:22 PM

Refund amount
Item	Qty	Unit Price Incl. GST	Amount $ Incl. GST
Glass - Mixed	25	0.10	2.50

TOTAL (incl. GST) $2.50

Thanks for joining the West Australians
saving drink containers from landfill
and giving them another life.
We can beat it if we don't feed it.
Get in touch: 13 4CHANGE (13 42 42)
www.containersforchange.com.au

> **Non-Member Cash receipt**

CONTAINERS FOR CHANGE TRANSACTION RECEIPT

To: Exchange Depot - Forrestfield
9 Webster Road
Forrestfield
WA, 6058
Phone : 99870110
ABN: 51638664847

POS ID: POS 18269
Invoice ID: 22A928F880604664ACF2385CA99FA6EF
User ID: Admin
Member no: C10299701
Payment type: Electronic
Cause ID: C10299701
Cause name: Perth Chihuahua Rescue Inc
Date: 09-Feb-2022
Time: 4:34 PM

Refund amount
Item	Qty	Unit Price Incl. GST	Amount $ Incl. GST
Glass - Mixed	25	0.10	2.50

TOTAL (incl. GST) $2.50

Thanks for joining the West Australians
saving drink containers from landfill
and giving them another life.
We can beat it if we don't feed it.
Get in touch: 13 4CHANGE (13 42 42)
www.containersforchange.com.au

> **Non-Member Donation receipt**

> **Donation Receipts show the Cause ID and Name**

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CONTAINERS FOR CHANGE

COUNTER

***This version of POS 6.3.0 (328) is for testing only ***

For refund amounts equal to or over $82.50, customer ID verification is required

COUNTER   BAG DROP   BINS   MANIFEST   REPORTS   SETTINGS   TEST

This version of POS 6.3.0 (328) is for testing

Photo ID Verification Required

The field displays the list of acceptable ID types
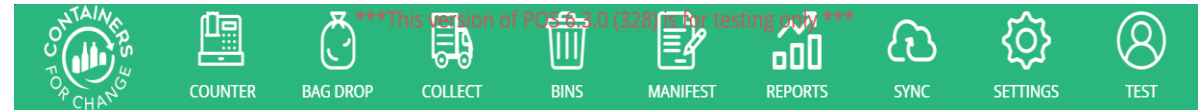
Select photo ID type	Driver's licence
Enter customer name	Brain Ledger
Enter photo ID number	12####895

Enter ID Number as shown on the ID provided

None selected
Printer status

Sync OK
Sync status

CRP: Cleanaway - Morningside

Refund $86.60

1	2	3
4	5	6
7	8	9
Del	0	Enter

Back

Click 'Confirm & pay' to complete the transaction

| Reset transaction | Confirm & pay |

45

COUNTER | BAG DROP | COLLECT | BINS | MANIFEST | REPORTS | SYNC | SETTINGS | TEST

***This version of POS 6.3.0 (328) is for testing only ***

Additional documentation is required for refund amounts equal to or more than $150.00

COUNTER | BAG DROP | BINS | MANIFEST | REPORTS | SYNC | SETTINGS

***This version of POS 6.3.0 (328) is for testing only ***

Photo ID Verification Required

A filled Refund Declaration form must be provided before the transaction can complete

Select photo ID type — Driver's licence

Enter customer name — Brain Ledger

Enter photo ID number — 12######45

Refund declaration completed? ☑

Photo/photocopy of ID taken? ☑

A photocopy of the ID must also be taken

For "Pre-Existing Commercial Agreements" you must record the Agreement Number and confirm an agreement is in place.

For refund amounts equal to or more than $150.00 a Refund Declaration Form is required.

None selected — Printer status
Sync C — Sync status

CRP: Cleanaway - Morningside

Refund $1,150.80

1	2	3
4	5	6
7	8	9
Del	0	Enter

Back

Reset transaction | Confirm & pay

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Photo ID is required for high volume transactions

Transactions of 825 or more eligible containers

- Photo ID must be SIGHTED. The person's name and ID should be recorded directly into POS.
- Required under taxation law.

Photo ID Verification Required

Enter customer name | Customer name

Select photo ID type | Driver's licence

Enter photo ID number | ID Number

Transactions of 1500 or more eligible containers

- Photo ID must be COPIED and a Refund Declaration SIGNED. The person's name and ID should be recorded directly into POS.
- Required under the CDS Regulations.

Photo ID Verification Required

Enter customer name | Customer name

Select photo ID type | Driver's licence

Enter photo ID number | ID Number

Refund declaration completed? ☐

Photo/Photocopy of ID taken? ☐

The script for customers

Transactions over 825 eligible containers

- "The 10 cents per container is inclusive of GST. When you present containers to redeem your 10 cent deposit, that is considered a sale with GST.
- For redemptions over $82.50, GST rules require the recipient of the sale (us) to receive a tax invoice.
- Our system can generate the tax invoice, but to do this we must sight your ID and record your details before we can issue your refund."

Refer to the **Green Guide** Section 4.2.1 "Encouraging Best Practice Customers" for further ideas on communicating these requirements.

Transactions over 1500 eligible containers

- "The Container Deposit Scheme regulations requires that all people who present 1500 or more containers for a refund must sign a Refund Declaration form and present photo ID."

Refund Declaration form →

Containers for Change
Refund Declaration
(for all refund transactions of 1,500 containers and over, or on request of an authorised container refund point operator)

Queensland Refund Declaration
s.99T of the Waste Reduction and Recycling Act 2011 (Qld) ("Act")

I_____(full name) of _____(address) declare that with regard to the_____(no. of containers) empty beverage containers that I have today presented to_____(container refund point name and suburb) for the purpose of claiming a refund amount:

(1) the presented containers are all 'containers' as prescribed by the Act, and do not include other containers or materials ineligible for a refund amount. I understand that I am not entitled to a refund amount on ineligible containers and materials;

(2) the presented containers were collected on or after 1 November 2018 in Queensland or the SA, NT, NSW or ACT beverage container deposit schemes for the purpose of claiming a refund amount in Queensland or that participating beverage container deposit scheme;

(3) I reasonably believe that all the presented containers:
  (a) display the refund marking as prescribed by the Act; and
  (b) are currently registered for the purposes of the Queensland's container refund scheme;
  (c) have not had a refund amount or recovery amount paid on any container; and
  (d) are empty and whole, have been presented in loose form, and have not been mechanically crushed or mechanically compacted prior to my presentation for a refund amount;

(4) I have provided a true and correct official document containing my photograph as proof of my identity with this declaration to the container refund point operator; and

(5) I understand that:
  (a) it is an offence to claim a refund amount on a container that I know, or ought to reasonably know, a refund amount or recovery amount has already been paid for the container, and this may attract a maximum penalty of 100 penalty units[2]; and
  (b) my claim for refund amounts is subject to assessment and counting by the receiving container refund operator pursuant to the Act.

Signed and declared by the abovenamed declarant on this_____day of_____20___:
Signature of declarant

Before completing this declaration, it is recommended you read "INFORMATION REGARDING THIS REFUND DECLARATION" at page 1 to this document.

TO BE COMPLETED BY THE CONTAINER REFUND POINT
Supervisor/Employee who inspected the containers:_____(Signature)
Name (print):_____ Date:_____
Attached to this declaration is a copy of the following official document containing the declarant's photograph as proof of the declarant's identity, presented by the declarant with this declaration:
Type of Document:_____ State of Issue:_____ ID Number:_____

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Select the Photo ID type used by the customer

Select photo ID type

Driver's licence

Gun licence

High risk work licence

Marine / Skipper's licence

Passport

Postcode

Pre-existing commercial agreement

Proof of Age card

Student ID

Select the applicable licence type

This screen will close automatically once a choice has been made

Only select this field if an agreement is already in place.
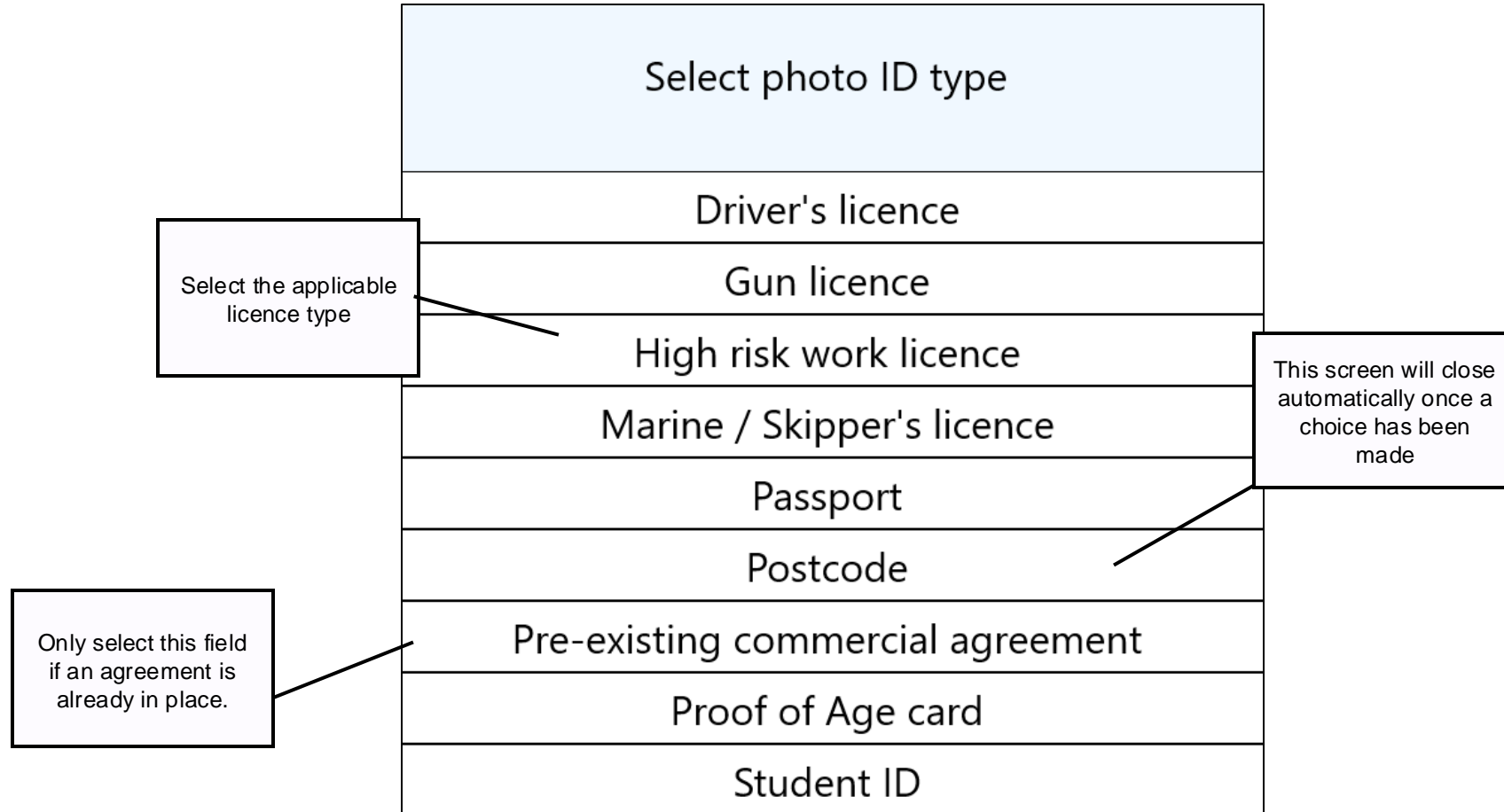
Transaction Complete

After the Transaction is complete the Counter screen should be displayed

'Refund Completed' will be shown until a new value is entered in a quantity field

Last transaction details are displayed in the bottom left corner

Click 'Re-print' for the last successful transaction receipt to be re-printed

Check eligible container	Quantity	
Glass - Mixed		
Aluminium	Setup bin	
PET - Clear	Setup bin	
PET - Colour	Setup bin	
HDPE	Setup bin	
Liquid Paper Boa	Setup bin	
Steel	Setup bin	
Other Materials	Setup bin	
Ineligible Containers	Setup bin	

None selected
Printer status

Sync OK
Sync status

CRP: Cleanaway - Morningside

Refund Completed

1	2	3
4	5	6
		9
		Enter

Re-print

Pay refund

Last successful transaction:

Refund $1,150.80 at 03:50 PM

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BAG DROP

Customers may drop off bags containing the recyclable containers they want to exchange

- Customers use POS in Kiosk Mode to print labels and apply them to their bags holding their containers.
  (Please see the QRG for Customer Kiosk Mode for more details of this process.)

- The containers inside the bags are sorted, counted, and quantities are entered into POS at a Refund Point.

- Identify the Owner of the bag by using a scanner device to scan the QR code on the bag label or entering the Member Number manually.

- If not using a printed label, encourage customers to ensure that their Member Number is in a waterproof sleeve as liquids may spill on any handwritten notes.

BAG DROP

Use Bag Drop to count containers left by customers

Count the containers in the provided bag and enter quantities in these fields
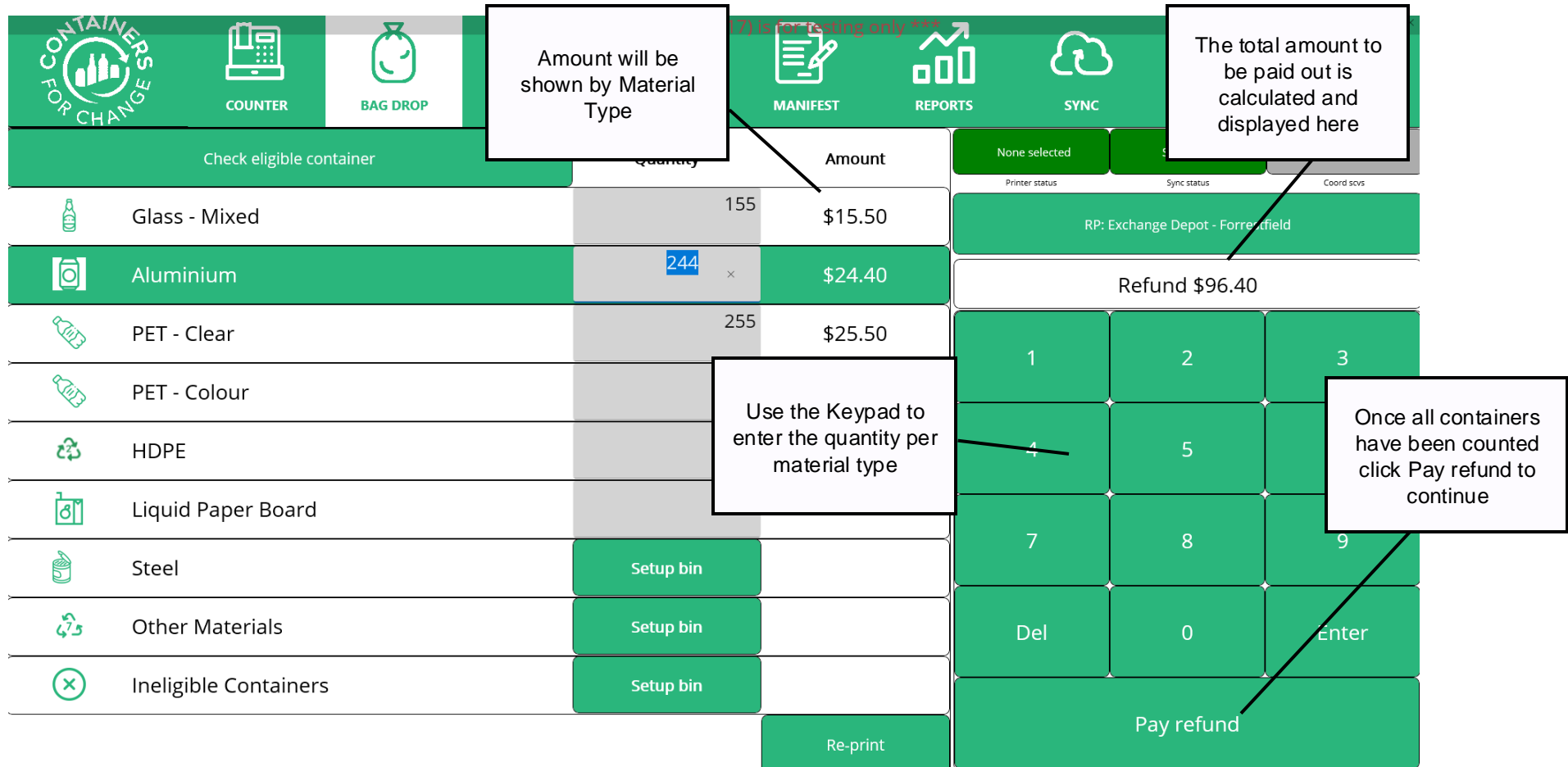
CONTAINERS FOR CHANGE | COUNTER | BAG DROP | BINS | MANIFEST | SETTINGS | TEST

***This version of POS 6.3.0 (328) is for

Check eligible container	Quantity	Amount
	None selected	Sync OK
	Printer status	Sync status
Glass - Mixed	1555	$155.50
	CRP: Cleanaway - Morningside	
Aluminium	88 ×	$8.80
	Refund $164.30	
PET - Clear	Setup bin	
PET - Colour	Setup bin	
HDPE	Setup bin	
Liquid Paper Board	Setup bin	
Steel	Setup bin	
Other Materials	Setup bin	
Ineligible Containers	Setup bin	
	Re-print	

Change location to where the bag was collected from

Quantity Screen is identical to Counter

Click here to proceed to Payment Options

Keypad:
1	2	3
4	5	6
7	8	9
Del	0	Enter

Pay refund

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BAG DROP

Sort and count all the containers in the bag. The total refund amount due is calculated by the app

Amount will be shown by Material Type

The total amount to be paid out is calculated and displayed here

Use the Keypad to enter the quantity per material type

Once all containers have been counted click Pay refund to continue

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BAG DROP

Scan Bag Label or enter Member Number to start Payment

Scan the label on the bag (or enter the Member number) to populate Member details
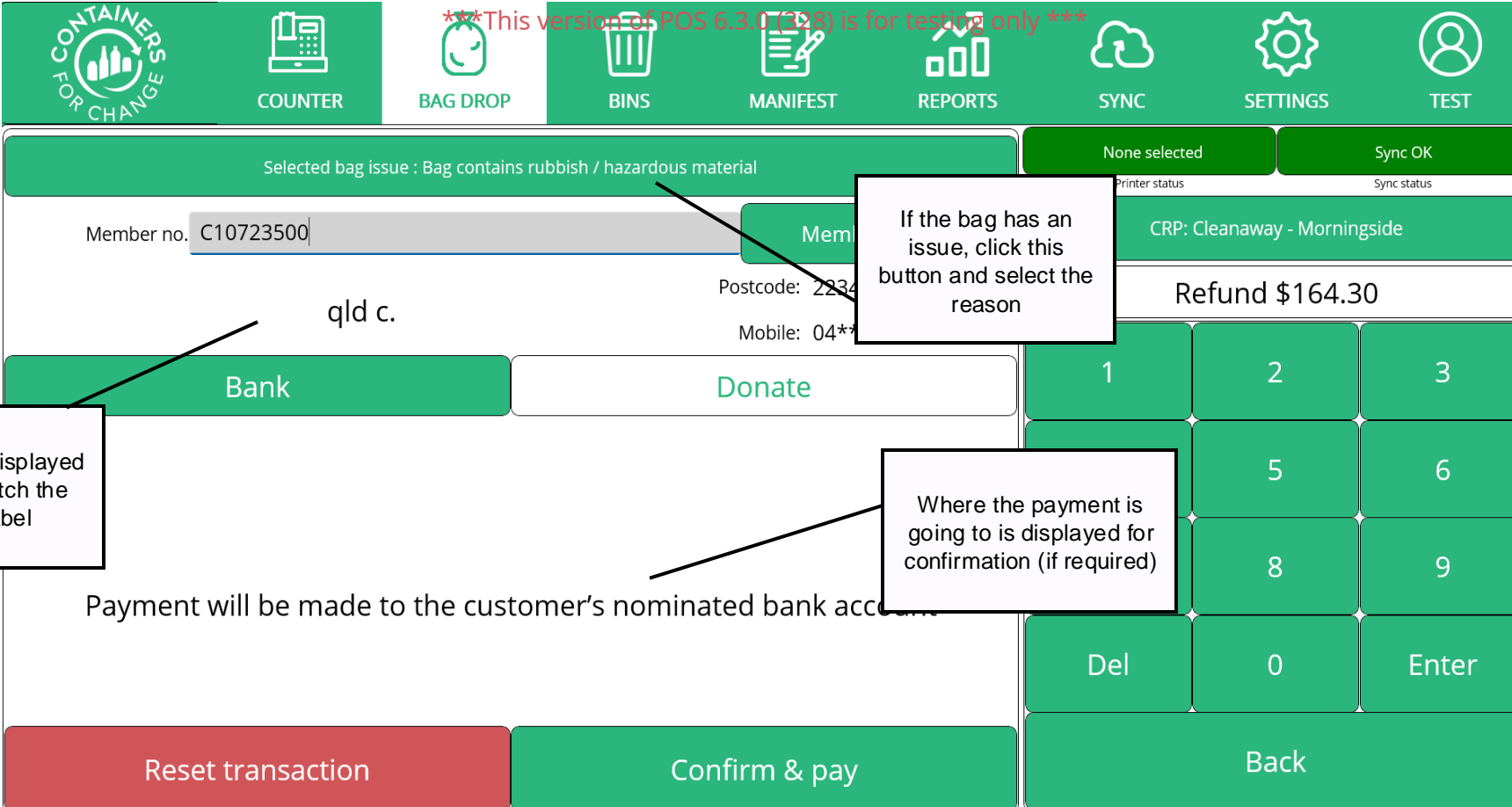
Bag drop label with QR code

BAG DROP

Scanned Information is displayed. Bag issues must be recorded

***This version of POS 6.3.0 (328) is for testing only ***

COUNTER BAG DROP BINS MANIFEST REPORTS SYNC SETTINGS TEST

None selected	Sync OK
Printer status	Sync status

Selected bag issue : Bag contains rubbish / hazardous material

Member no. C10723500

Mem

CRP: Cleanaway - Morningside

Postcode: 2234

qld c.

Mobile: 04**

Refund $164.30

If the bag has an issue, click this button and select the reason

Bank

Donate

1	2	3
	5	6
	8	9
Del	0	Enter

The name displayed should match the Bag Label

Where the payment is going to is displayed for confirmation (if required)

Payment will be made to the customer's nominated bank account

Reset transaction

Confirm & pay

Back

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BAG DROP

***This version of POS 6.5.0 (328) is for testing only ***

For bags without an issue, 'No Bag issue' will be the default for the transaction

Select bag drop issue
No bag issue
Bag contains rubbish / hazardous material
Bag ripped - has containers
Bag ripped - no containers
Cannot scan barcode - manual Member no. entered
Contains ineligible containers
Lids on containers
No bag label / Member no.

Select the applicable Bag Drop Issue from the list shown.

Multiple Bag Issues can be selected

BAG DROP
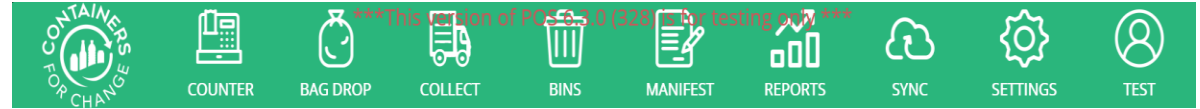
Click "Confirm & Pay" to complete the transaction

COUNTER   BAG DROP   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   TEST

***This version of POS 6.3.0 (328) is for testing only ***

Selected bag issue : Bag contains rubbish / hazardous material

Member no. C10723500

Member search

None selected
Printer status

Sync OK
Sync status

CRP: Cleanaway - Morningside

Postcode: 2234

Mobile: 04** *** 134

qld c.

Refund $164.30

Bank

Donate

1	2	3
4	5	6
7	8	9
Del	0	Enter

Click "Confirm & Pay" to close the transaction and clear the screen to process the next transaction

Payment ... ustomer's nominated bank account

Reset transaction

Confirm & pay

Back

57

COLLECT

Managing Commercial Service Fees within the Point of sale (POS).

- Designed to manage commercial collection fees in relation to arrangements previously uploaded into the Self-Service Portal.

  Fee structures within these agreements will apply to the transaction and can be discounted (if required).

- A service fee can either be charged as a Flat Fee or Per Container Rate

Note: This functionality DOES NOT apply to our collection programs, Wave of Change, Partners for Change, Container Collect, etc.

Enable Collect screen for Click & Collect transactions.

Collect transactions are disabled as a default state.

Click on settings to open APP configurations

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COLLECT

Transaction Settings.

Navigate to Transaction settings.

***This version of POS 6.3.1 (331) is for testing only ***

COUNTER   BAG DROP   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   ADMIN

BINS & BAYS   TRANSACTIONS   EMPLOYEES   PRINTING   ABOUT   BACKUP & LOGS

Payment methods	Cash refund	Scheme paid	Other
	☑ Enabled	☑ Enabled	☐ Enabled

Transaction types	Counter	Bag Drop	Collect
	☑ Enabled	☑ Enabled	☑ Enabled

Enable Collect transactions.
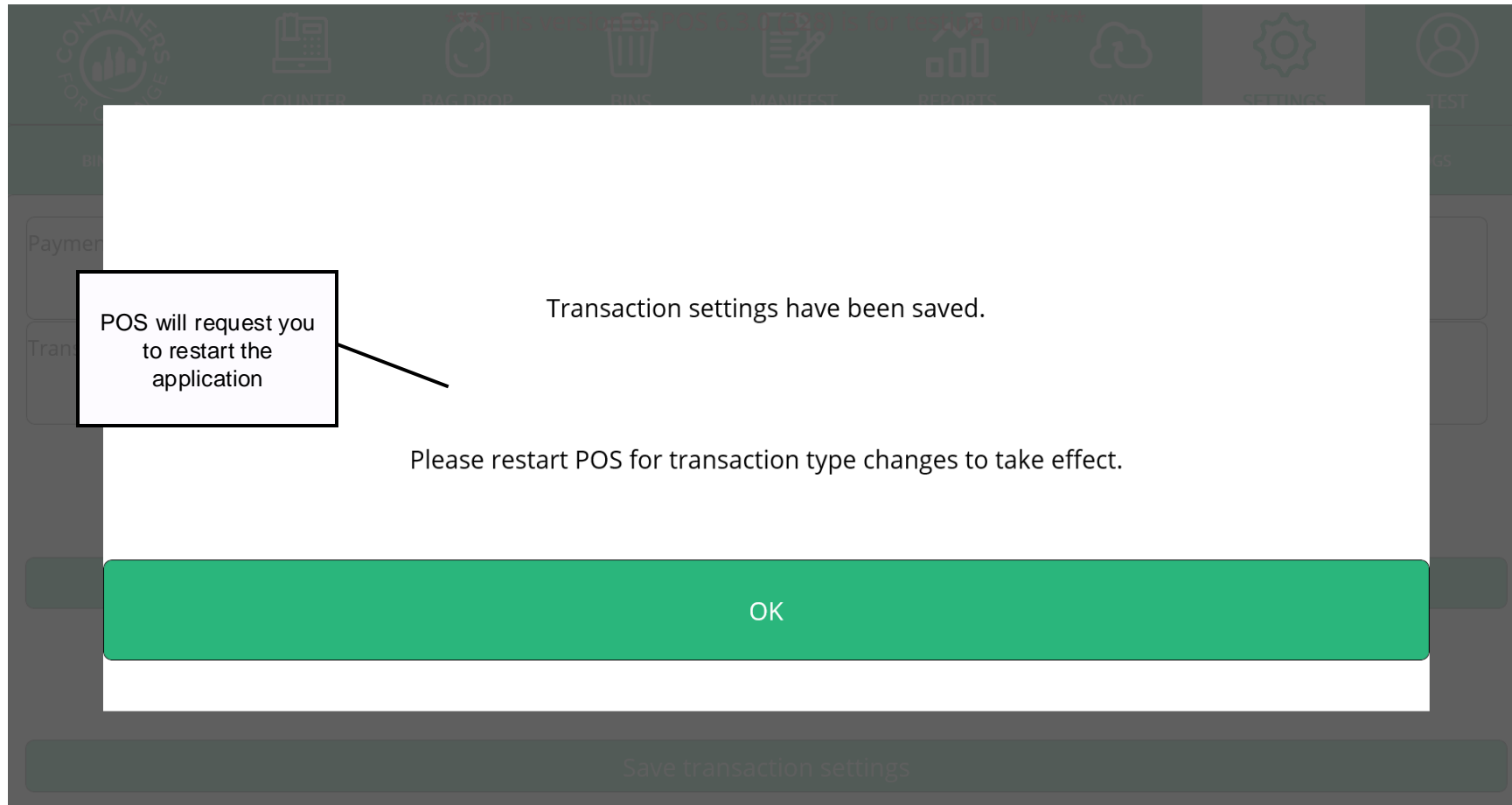
Click on Save transaction settings

Save transaction settings

COLLECT

Restart Application

Transaction settings have been saved.

POS will request you to restart the application

Please restart POS for transaction type changes to take effect.

OK

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COLLECT

Collect transactions will be enabled.

Collect transactions will be enabled.

POS

| Quantity collected today | 11508 | Value collected today | $1,150.80 |

Current location:

Cleanaway - Morningside - Morningside 4170

Referenced data status - OK

Version update status - OK

Transaction sync status - OK

Enter kiosk mode

EVERY CONTAINER COUNTS TOWARDS IMPROVING OUR COMMUNITIES AND THE ENVIRONMENT

Welcome to Containers for Change

The unauthorised use of this software is strictly prohibited. If you have any questions regarding the use of this software, please contact 13 42 42 and ask for the B2B Technical Support team.

POS 6.0 is now available.

The latest version was released in September 2023. POS 6.0 is our latest update which upgrades the foundational .NET framework of POS to .NET Maui. This upgrade also includes a number of quality of life improvements, such as reduced application size, loading speed & security upgrades.

COLLECT

***This version of POS 6.3.0 (328) is for testing only ***

The Collect screen is identical to Counter screen.

Count the containers and enter quantities in these fields

COUNTER BAG DROP COLLECT BINS MANIFEST SETTINGS TEST

***This version of POS 6.3.0 (328) is for

Check eligible container	Quantity	Amount
Glass - Mixed	155	$15.50
Aluminium	54	$5.40
PET - Clear	Setup bin	
PET - Colour	Setup bin	
HDPE	Setup bin	
Liquid Paper Board	Setup bin	
Steel	Setup bin	
Other Materials	Setup bin	
Ineligible Containers	Setup bin	
	Re-print	

None selected — Printer status

Sync OK — Sync status

CRP: Cleanaway - Morningside

Refund $20.90

1	2	3
4	5	6
7	8	9
Del	0	Enter

Pay refund

Use this button to check for eligible containers.

Change location to where the bag was collected from

Quantity Screen is identical to Counter

Click here to proceed to Payment Options

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COLLECT

Collect transactions can only be performed with an active Member Number.

Search using member number.

***This version ... testing only ***

COUNTER BAG DROP COLLECT ...ST REPORTS SYNC SETTINGS TEST

Select bag issue

If the bag has an issue, click this button and select the reason.

The search button can be used for advanced searches of users if their Member number is unknown.

Member/Agreement A4000009   Member search

Refund $21.00

The Member/Agreement number field will dynamically search for agreements if a Member/Agreement number is entered.

1	2	3
4	5	6
7	8	9
Del	0	Enter

Back

Reset transaction   Confirm & pay

If there are multiple Agreements attached to this Member Number, all agreements will be displayed for the depot to choose from. Note that the Operator will only see the Agreements registered within the Self-Service Portal, linked to them

Service fee type is defined for each agreement – per container, flat fee, etc.

Agreement ID	Service Fee		Agreement End Date
A40000005	$0.02 (per container)	Cleanaway - Morningside	09-May-2030
A400000071	$0.03 (per container)	Cleanaway - Morningside	
A40000085	$0.01 (per container)	Cleanaway - Morningside	
A40000092	$3.00 (total)	Cleanaway - Morningside	

Select an agreement from the following list.

Close

Reset transaction   Confirm & pay   Back

COLLECT

Advanced Member Search

Member search

Enter member details eric   Search

Member number	Name	Legal name	Mobile Number	Post code	Group Type
C10986235	Eric D.		04** *** 000	1004	INDIVIDUAL
C10848781	Eric K.		04** *** 000	1006	INDIVIDUAL
C10905511	Eric L.		04** *** 000	1002	INDIVIDUAL
C11653839	Eric M.		04** *** 000	1200	INDIVIDUAL
C11259522	Eric S.		04** *** 000	1005	INDIVIDUAL
C11281386	Eric Z.		04** *** 000	1010	INDIVIDUAL
C11185770	Erica G.		04** *** 000	1006	INDIVIDUAL
C10884238	Erica K.		04** *** 000	1001	INDIVIDUAL
C11014878	Erica Z.		04** *** 000	1008	INDIVIDUAL
C111922	Erich B.		04** *** 000	1005	INDIVIDUAL
C11257679	Erich B.		04** *** 000	1005	INDIVIDUAL
C11025552	Erich W.		04** *** 000	1002	INDIVIDUAL
C10311944	ERICHS MECHANICAL SERVICE			6510	BUSINESS
C10907804	Erick K.		04** *** 000	1009	INDIVIDUAL
C11001117	Erick P.		04** *** 111	1005	INDIVIDUAL
C11128831	Ericka D.		04** *** 000	1001	INDIVIDUAL

Close

Select a member to continue with the collect transaction.

Member details are displayed as per user input in the search field.

66
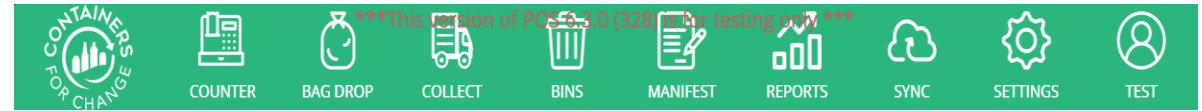
Flat Fee agreement allows operators to charge a flat service fee in POS.

Note: When using IPAD – if wanting to adjust Service Fee, cursor will not be shown in field box. To change Service Fee, tap the grey field box and then click **Del** on keypad.

Member/Agreement details are displayed for the selected agreement.

A Flat fee agreement will deduct a pre-determined fee value from the Refund total.

Click "Confirm & Pay" to confirm the transaction.

COLLECT

***This version of POS 6.3.0 (328) is for testing only ***

Flat Service Fee agreement validations in POS.

COUNTER   BAG DROP   COLLECT   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   TEST

***This version of POS 6.3.0 (328) is for testing only ***

Select bag issue

Microsoft Print to	Sync OK
Printer status	Sync status

Member/Agreement C11105749   **Member search**

CRP: Cleanaway - Morningside

Agreement ID: A40000092   Name: MaddyGroup F.

Member No: C11105749   Mobile: 04** *** 486

Postcode: 4010

Other validations for Flat Service Fee in POS:
- Fee cannot be below zero.
- Fee cannot be above the agreed rate.
- Fee cannot be above the Refund Total.
- Must not be more than 2 decimal places.
- Numeric values only.

POS can validate the Service Fee amount based on pre-determined fee amount

Service Fee: $ 0.35

POS validation message is displayed, and the transaction cannot be completed until a valid Service Fee is entered.

Reset

Reset transaction   **Confirm & pay**   **Back**

68

COLLECT

Member Receipts for Flat Fee

```
Container Collection
TRANSACTION RECEIPT

To: Cleanaway - Morningside
42 Manton Street
Morningside
QLD, 4170
Phone : 13 42 42
ABN: 79000164938

POS ID:        POS 47184
Invoice ID:    002CDF381FE140FD8F8E141CD0254925
User ID:       Test1
Member no:     C11105749
Agreement ID   A40000092
Payment type: Electronic
Date:          10-Sep-2024
Time:          2:21 PM

Refund amount
Item                    Qty  Unit  Amount $
                             Price Incl. GST

Glass - Mixed           15   0.10     1.50
Aluminium               32   0.10     3.20

            TOTAL (incl. GST)     4.70
                  Service Fee     3.00
        Net Total (incl. GST)    1.70
```

Member Bank receipt
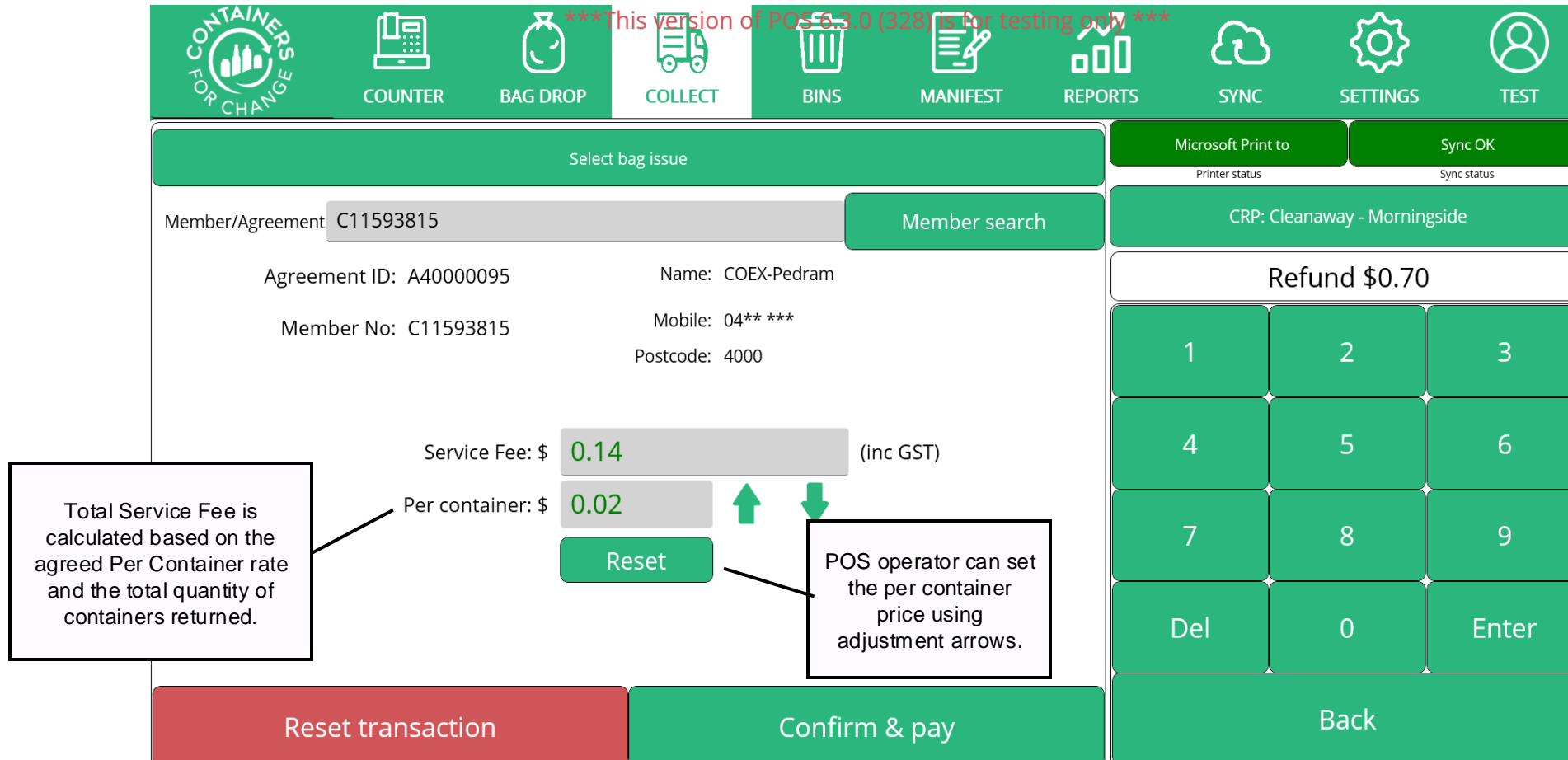
Service Fee applied to the refund total.

Close   Print

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COLLECT

Per container Service Fee agreement calculates fee based on container quantity.

***This version of POS 6.3.0 (328) is for testing only ***

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS TEST

Select bag issue

Printer status	Sync status
Microsoft Print to	Sync OK

Member/Agreement   C11593815

Member search

CRP: Cleanaway - Morningside

Agreement ID: A40000095   Name: COEX-Pedram

Refund $0.70

Member No: C11593815   Mobile: 04** ***

Postcode: 4000

Service Fee: $ 0.14   (inc GST)

Per container: $ 0.02

Total Service Fee is calculated based on the agreed Per Container rate and the total quantity of containers returned.

Reset

POS operator can set the per container price using adjustment arrows.

1	2	3
4	5	6
7	8	9
Del	0	Enter

Reset transaction

Confirm & pay

Back

70

COLLECT

Per container Service Fee agreement validations in POS.

***This version of POS 6.3.0 (328) is for testing only ***

COUNTER   BAG DROP   COLLECT   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   TEST

Select bag issue

Microsoft Print to	Sync OK
Printer status	Sync status

Member/Agreement C11593815   Member search

CRP: Cleanaway - Morningside

Agreement ID: A40000095   Name: COEX-Pedram

Refund $0.70

Member No: C11593815   Mobile: 04** ***

Postcode: 4000

Service Fee: $ 0.14

Per container: $ 0.02

Reset

POS will validate the Service Fee value against the Total Refund.

An error message is displayed, and the transaction cannot be completed until a valid Service Fee is entered.

Other validations in POS for per container rate:
- Fee cannot be below zero (0.00).
- Fee cannot be above the agreed rate.
- Must not be more than 2 decimal places.
- Numeric values only.

Reset transaction   Confirm & pay   Back

71

COLLECT

Member Receipts for per container Service Fee


```
From: COEX-Pedram
ABN:

To: Cleanaway - Morningside
42 Manton Street
Morningside
QLD, 4170
Phone : 13 42 42
ABN: 79000164938

POS ID:        POS 47184
Invoice ID:    CB64FF35EDE9454484B7851B555BBD35
User ID:       Test1
Member no:     C11593815
Agreement ID   A40000095
Payment type: Electronic
Date:          10-Sep-2024
Time:          2:32 PM

Refund amount
Item               Qty  Unit  Amount $
                         Price Incl. GST
Glass - Mixed        5  0.10     0.50
Aluminium            2  0.10     0.20

        TOTAL (incl. GST)      0.70
                  GST          0.06
             Service Fee       0.14
      Net Total (incl. GST)    0.56


Have questions? Need more information?
```

Member Bank receipt

Service Fee applied to the refund total.

Close   Print

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COLLECT

Refund transaction completed

After the Transaction is complete the Collect screen should be displayed

'Refund Completed' will be shown until a new value is entered in a quantity field

Check eligible container	Quantity	
Glass - Mixed		
Aluminium		
PET - Clear	Setup bin	
PET - Colour	Setup bin	
HDPE	Setup bin	
Liquid Paper Board	Setup bin	
Steel	Setup bin	
Other Material	Setup bin	
Ineligible Conta...	Setup bin	

Microsoft Print to
Printer status

Sync OK
Sync status

CRP: Cleanaway - Morningside

Refund Completed

1	2	3
4	5	6
		9
		Enter

Pay refund

Re-print

Last transaction details are displayed in the bottom left corner

Click 'Re-print' for the last successful transaction receipt to be re-printed

Last successful transaction: COEX-Pedram (C11593815)

Refund $0.70 at 02:32 PM

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KIOSK MODE

Kiosk Mode enables customers to print sticker labels to put on their bags

- Kiosk Mode enables bag labels to be printed.

- These labels are printed using a dedicated label printer attached to a POS device. The labels are stuck on bags as identification.

- Customers can leave their recyclable containers for refund at a depot or bag drop location.

- If a customer wants to use the bag drop but has not yet registered for the Scheme, they can register through the Kiosk (by scanning a QR code).

CONTAINERS FOR CHANGE
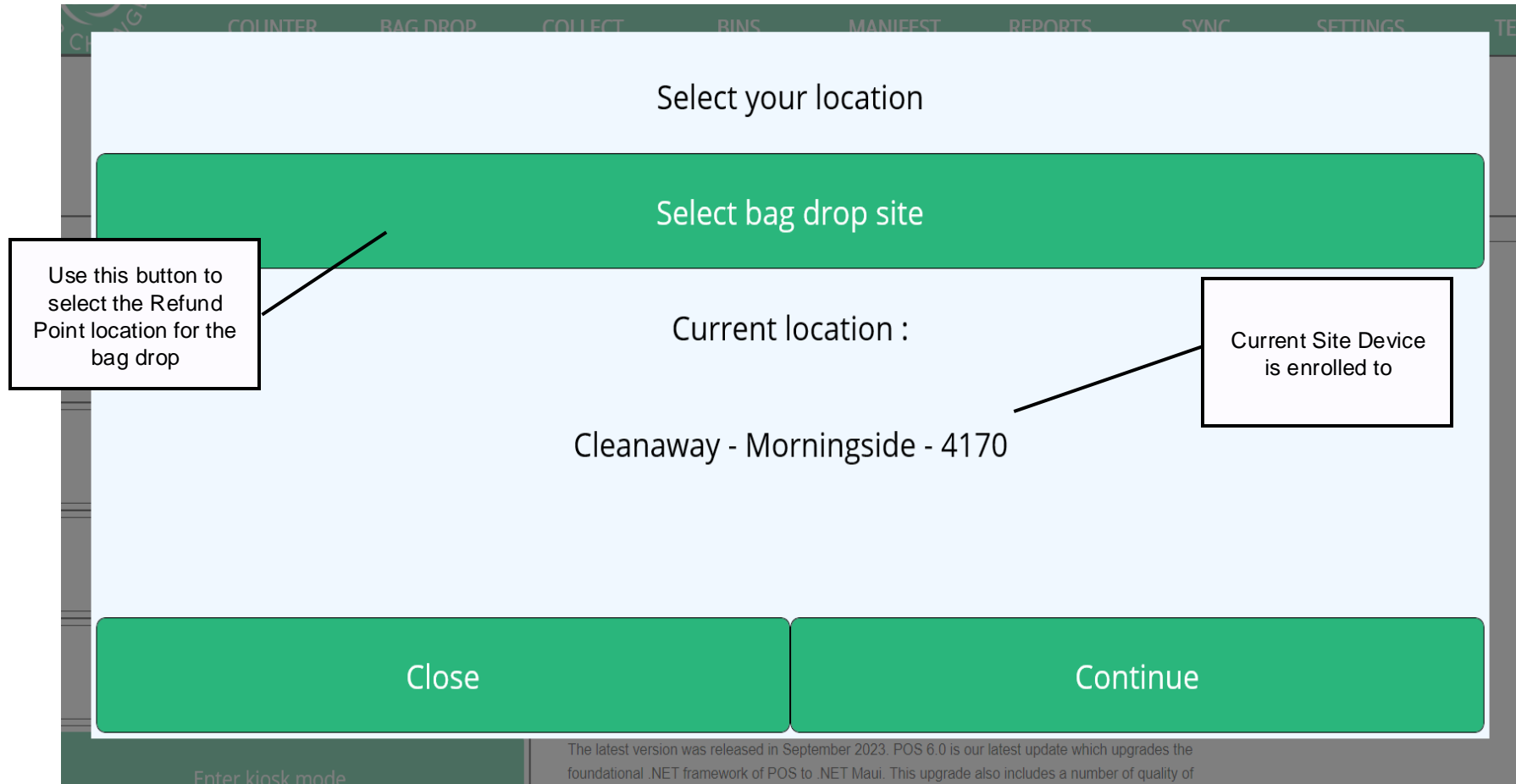
KIOSK MODE

Kiosk mode may be accessed from the Home page

Click the **Enter Kiosk Mode** button

KIOSK MODE

***This version of POS 6.5.0 (328...) for testing only ***

Kiosk Mode can be used at different Refund Point locations

Select your location

Select bag drop site

Use this button to select the Refund Point location for the bag drop

Current location :

Current Site Device is enrolled to

Cleanaway - Morningside - 4170

Close   Continue

The latest version was released in September 2023. POS 6.0 is our latest update which upgrades the foundational .NET framework of POS to .NET Maui. This upgrade also includes a number of quality of

Enter kiosk mode

KIOSK MODE

Select the RP site

Select container refund point

Cleanaway - Austrans, Wulkuraka - 4305

Cleanaway - Dundowran - 4655

Cleanaway - Hemmant - 4174

Cleanaway - Ivory Towers, Nundah - 4012

Cleanaway - JR Stephens, Blackstone - 4304

Cleanaway - Morgan Park - 4370

Cleanaway - Morningside - 4170
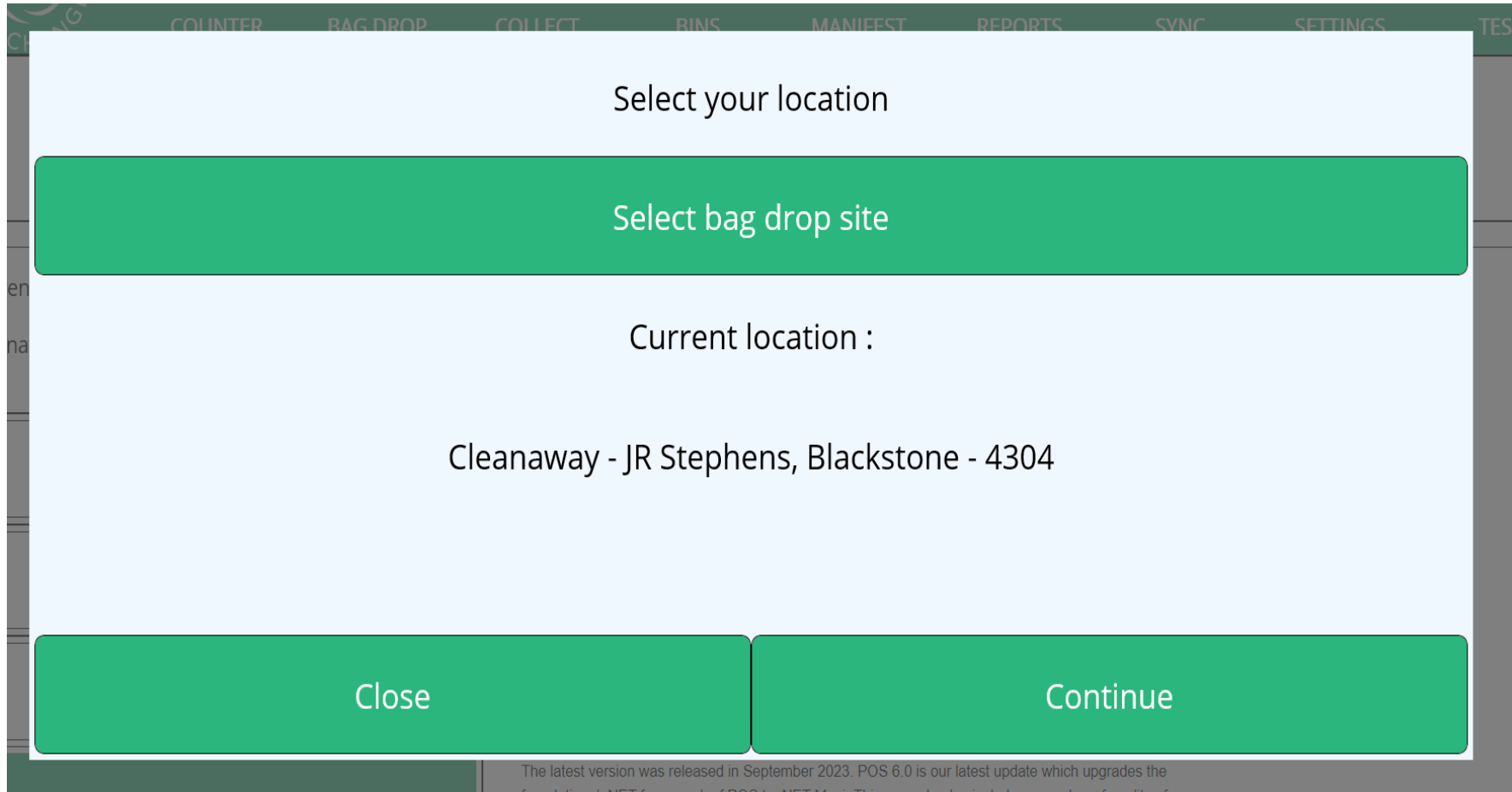
List of all available refund points should be displayed

Close

KIOSK MODE

Click Continue after the RP site is selected

Select your location

Select bag drop site

Current location :

Cleanaway - JR Stephens, Blackstone - 4304

...correct site
...yed click
...nue.

Close

Continue

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KIOSK MODE

***This version of POS 6.5.0 (328) is for testing only ***

Customer selects whether they are a Member or Non-member

CONTAINERS
FOR CHANGE

| Unlock | Check eligible container |

Unlock POS device (Admins)

Lets get started. Are you a Containers for

Yes, I'm a member

No, I'm not a member

Click for the Member Process

Click for Non-Member Process

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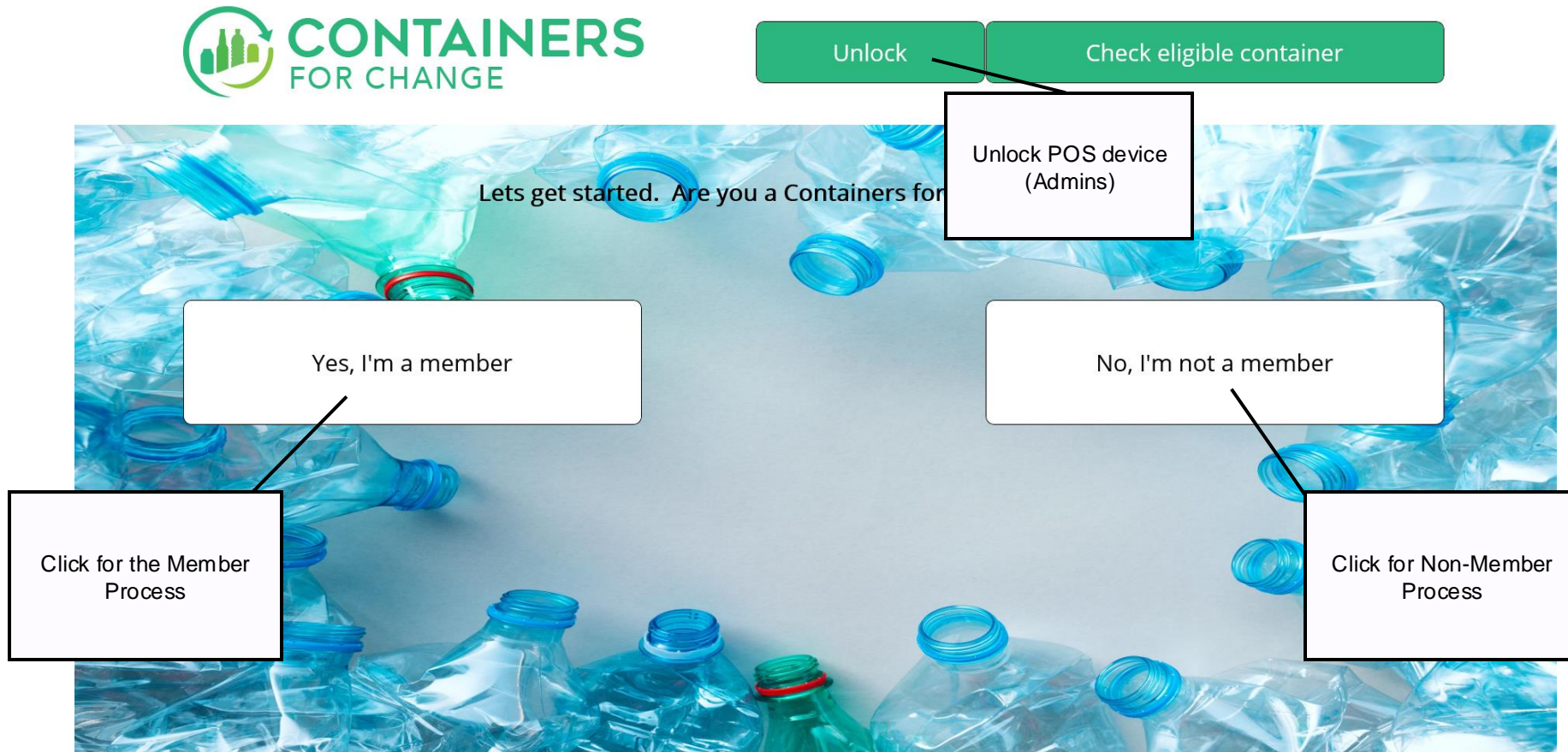
KIOSK MODE

Customer enters their member details

CONTAINERS FOR CHANGE

Back   Restart

WELCOME CHANGE MAKER!

| Scan QR Code | Enter mobile number, email address or member no. | Search |

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 0 | Del |

q   w   e   r   t   y   u   i   o   p

a   s   d   f   g   h   j   k   l

$+=   z   x   c   v   b   n   m   @   .

Shift   Space   Clear
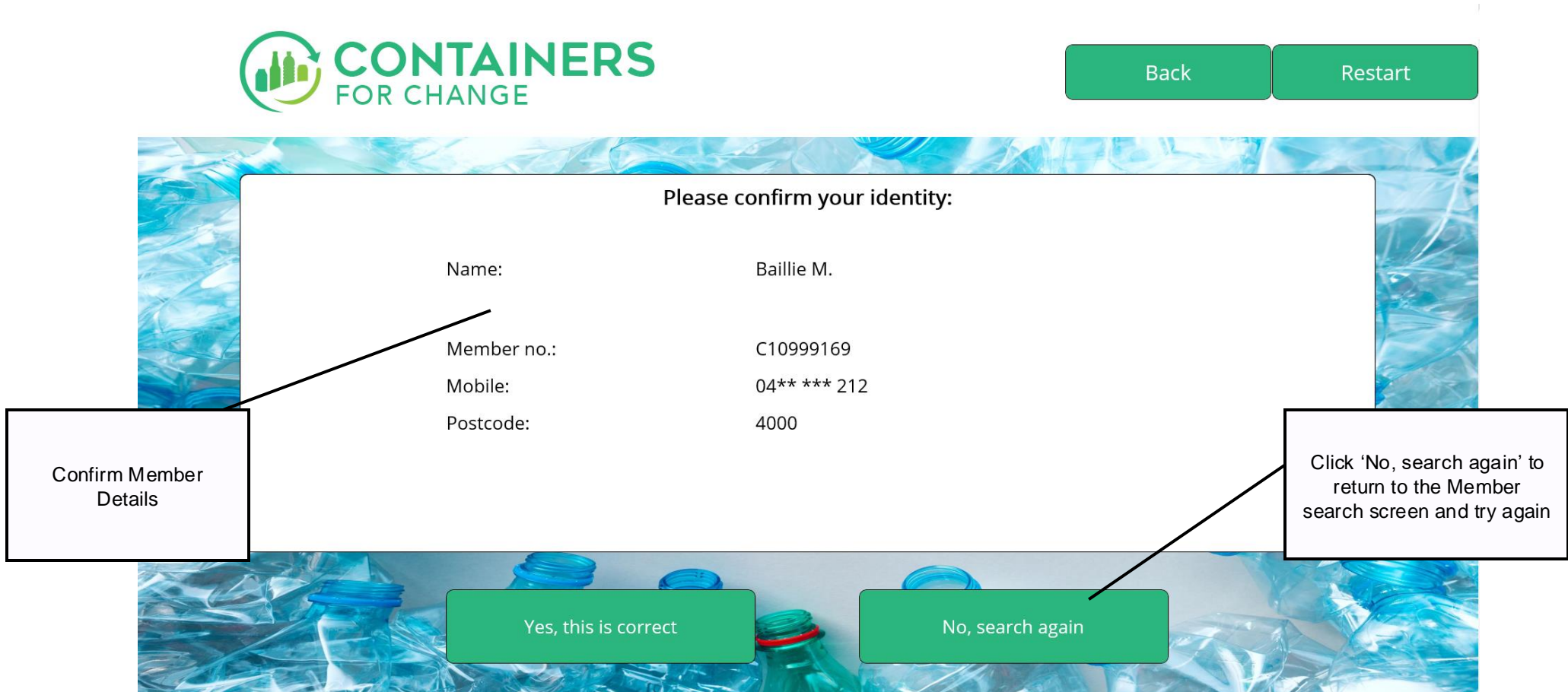
Enter Member Details

Hit Search when ready

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KIOSK MODE

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS TEST

Confirm member details

CONTAINERS FOR CHANGE

Back   Restart

Please confirm your identity:

Name: Baillie M.

Member no.:   C10999169

Mobile: 04** *** 212

Postcode: 4000

Confirm Member Details

Click 'No, search again' to return to the Member search screen and try again

Yes, this is correct   No, search again

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KIOSK MODE
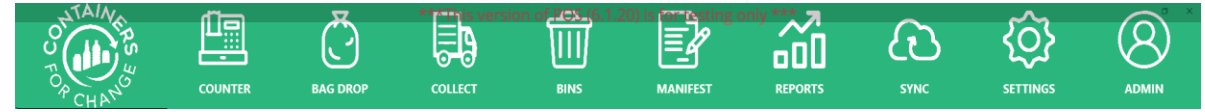
Select number of labels to print

CONTAINERS FOR CHANGE

Back   Restart

Please select the number of labels you require and press PRINT

Name:	Baillie M.
Member no.:	C10999169
Mobile:	04** *** 212
Postcode:	4000
Labels:	2

More

Less

Hit 'More' or 'Less' to change the number of Labels to be printed

Click 'Print' when ready

Print

KIOSK MODE

Printing complete

CONTAINERS FOR CHANGE

Here you go! We've printed 2 labels for you today.

Make sure they are secured to each bag and we'll get to counting your containers as soon as we can.

Thank you for being part of the change!

Done
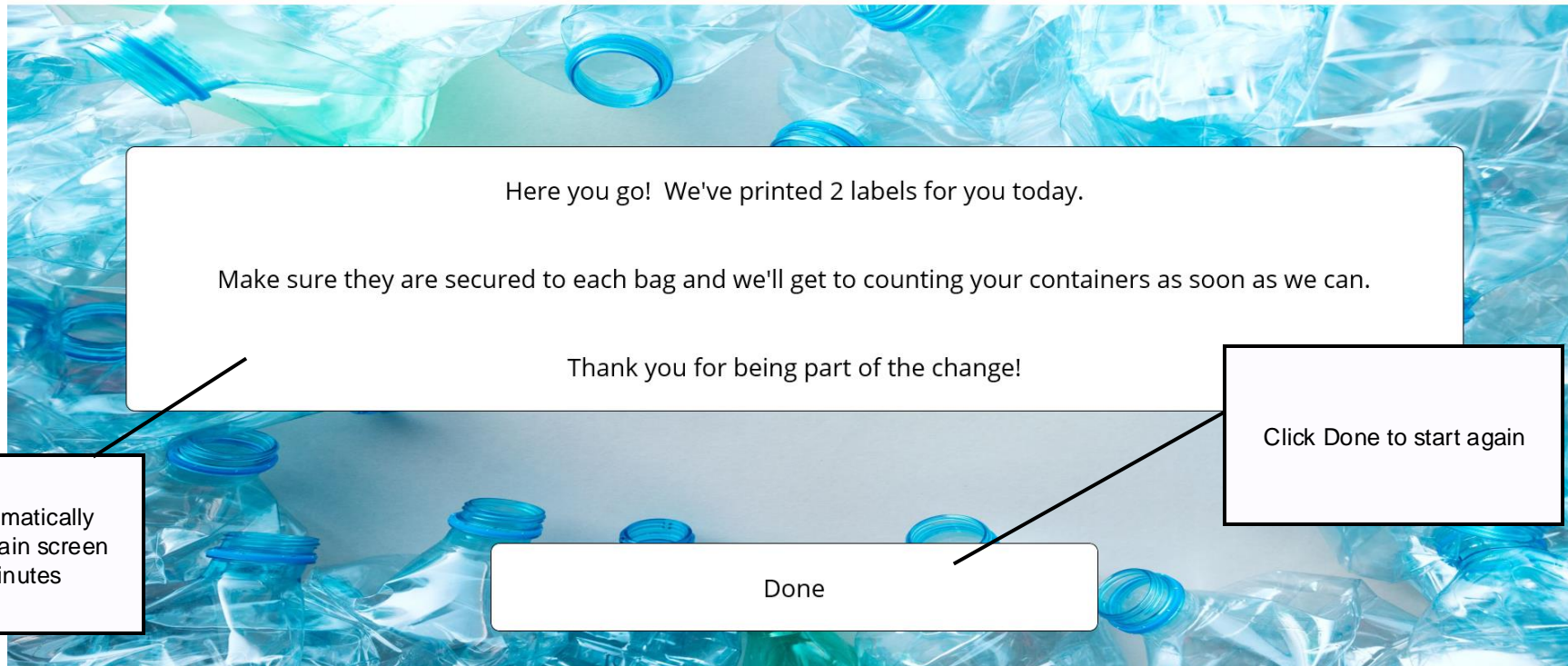
POS will automatically return to the Main screen after ~2 minutes

Click Done to start again

KIOSK MODE

COUNTER   BAG DROP   COLLECT   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   TEST

Search for a Cause to donate to

CONTAINERS FOR CHANGE

Back   Restart

Select the cause you wish to do
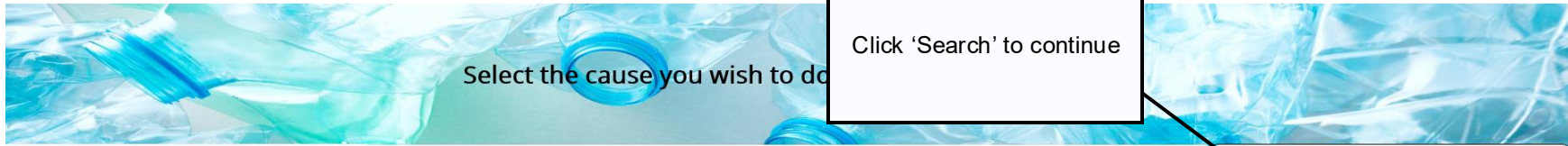
Click 'Search' to continue

Red cross

Search

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 0 | Del |

| q | w | e | r | t | y | u | i | o | p |

| a | s | d | f | g | h | j | k | l |

| $+= | z | x | c | v | b | n | m | @ | . |

Customer enters charity details here to search

Shift   Space   Clear

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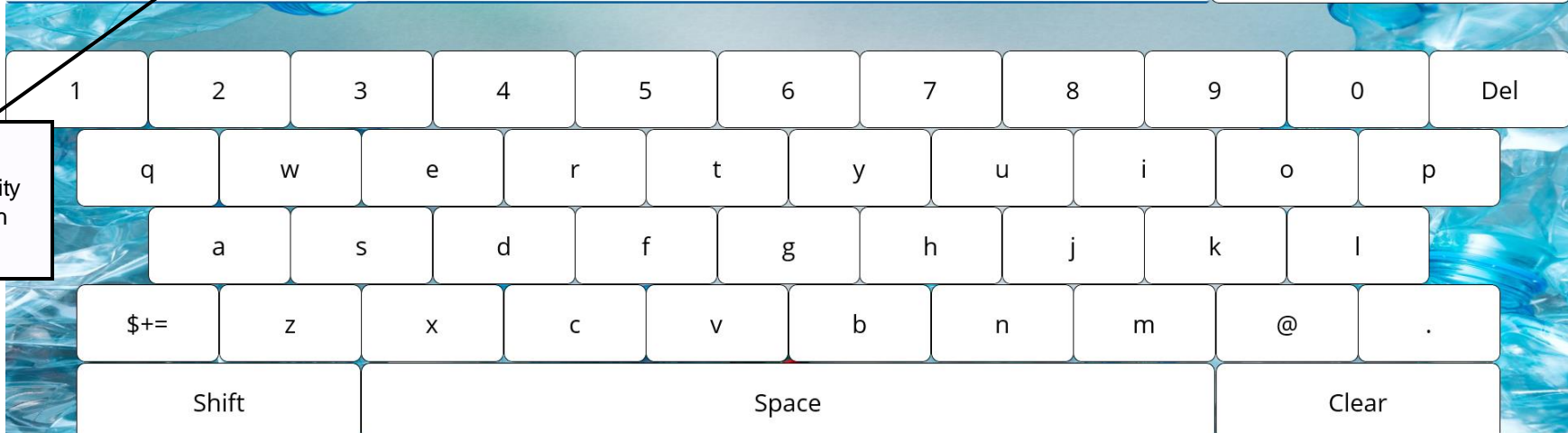
KIOSK MODE

If not yet registered, customers can join the Scheme here

CONTAINERS FOR CHANGE

Back   Restart

Use your device to scan the code to become a member OR select a cause to donate to.

SCAN ME

Donate to a cause

Customer can scan to start the Sign-up process

Non-member customers can make a Donation to a Group/Charity in the scheme

KIOSK MODE

***This version of POS 6.5.0 (328) is for testing only ***

Search for a Cause to donate to

CONTAINERS FOR CHANGE
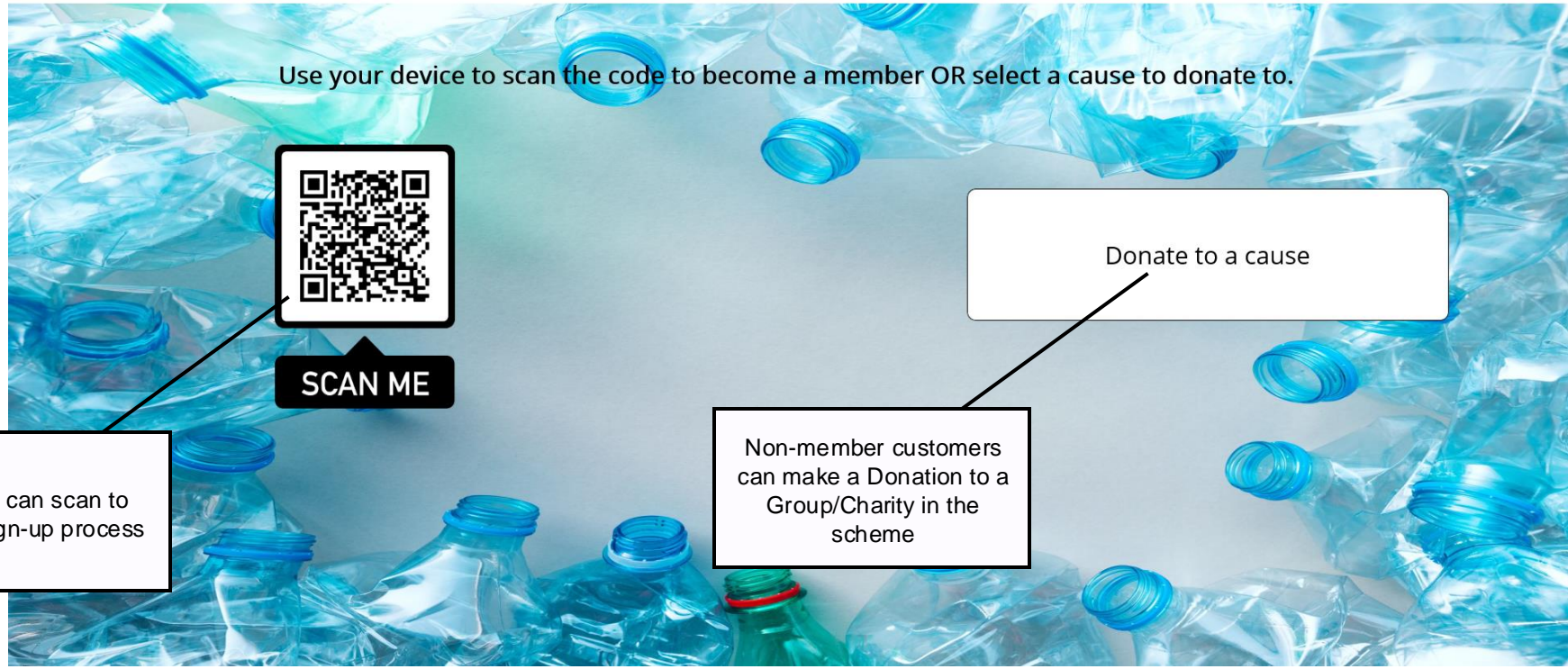
Back   Restart

Please select your cause from list

C10759378	Australian Red Cross	04** ***000	3000
C10760652	AUSTRALIAN RED CROSS SOCIETY	04** ***597	2000
C10761390	AUSTRALIAN RED CROSS SOCIETY	04** ***475	4000
C11055360	AUSTRALIAN RED CROSS SOCIETY	04** ***001	3200
C11808851	AUSTRALIAN RED CROSS SOCIETY	04** ***145	4000
C11809783	AUSTRALIAN RED CROSS SOCIETY	04** ***145	4000

All Groups/Charities that are found will be displayed

Click the appropriate Group/Charity to continue

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KIOSK MODE

Confirm details and enter the number of labels to print

CONTAINERS FOR CHANGE

Back   Restart

Please select the number of labels you require and press PRINT

Name: AUSTRALIAN RED CROSS SOCIETY

Member no.:   C11055360

ABN: 50169561394-102

Postcode: 3200

Labels: 2   More
                               Less

Details of Donation

Change the number of Labels to be printed

Print

KIOSK MODE

Click five times on the logo and enter an Admin PIN code to exit out of Kiosk Mode

Then Click the Unlock Button to return to RP POS

Unlock   Check eligible container

Click or tap on the icon 5 times in quick succession to open 'Unlock' button

Lets get started. Are you a Containers for Change member?

Yes, I'm a member

No, I'm not a member

BINS

Bins that will be filled with containers must be set up in POS

- A bin is a piece of collection infrastructure that is either:

  - Picked up and taken to a Processor.

  - Emptied into a truck for transporting to a Processor.

- Each bin should have a unique ID that is used for reference within the POS application.

- The POS app will be used to manage the bins including setup, activate, declaring a bin to be full and closing it, ready for collection by a Logistics Service Provider (LSP).

BINS

CONTAINERS FOR CHANGE	COUNTER	BAG DROP	COLLECT	BINS	MANIFEST	REPORTS	SYNC	SETTINGS	TEST

***This version of POS 6.5.0 (328) is for testing only ***

Typical BIN volumes

Volume Per 1 M3	
Material Type	**Per 1 M3**
Glass	1600
PET	520
Aluminium	1320
HDPE	1300
LPB	2630

Note: These are estimated numbers based off scheme assumption information provided by CES/CCA/LN and trials conducted by service providers and information provided by COEX.

Collection Infrastructure Volume							
Collection Infrastructure Type	**M3**	**Glass**	**PET**	**Aluminium**	**HDPE**	**LPB**	**Note**
Single Cage (Non Glass)	1.2	NA	624	1584	1560	3156	
Double Cage (Non Glass)	2.4	NA	1248	3168	3120	6312	
Single Cage (Glass)	1.2	1920					
1100L Bin	1.1	NA	572	1452	1430	2893	
On Site Compactor	200	NA	104000	264000	NA	NA	Compactor is 40 M3 with 5 : 1 compaction estimated
20 M3 Hook Bin	20	32000	NA	NA	NA	NA	
17 M3 Hook Bin	17	27200	NA	NA	NA	NA	
15 M3 Hook Bin	15	24000	NA	NA	NA	NA	
12 M3 Hook Bin	12	19200	NA	NA	NA	NA	
Skip Bin	4.5	7200	NA	NA	NA	NA	
Bulka Bag	0.8	NA	416	1056	1040	2104	Will vary depending on bag from 0.5 - 1.2 M3

BINS

There are several stages of Bins: Setup, Active, Full and Closed

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS ADMIN

***This version of POS (6.1.20) is for testing only ***

Setup bins

1. Types of Bins

Bins ready for activation

Active bins

Aluminium 357	1687
PET - Colour 433	14
HDPE 689	5
LPB 22	77

Full bins

| PET - Clear 4r5 | 7 |

2. Each bin will have Material Type, Asset ID and Quantity
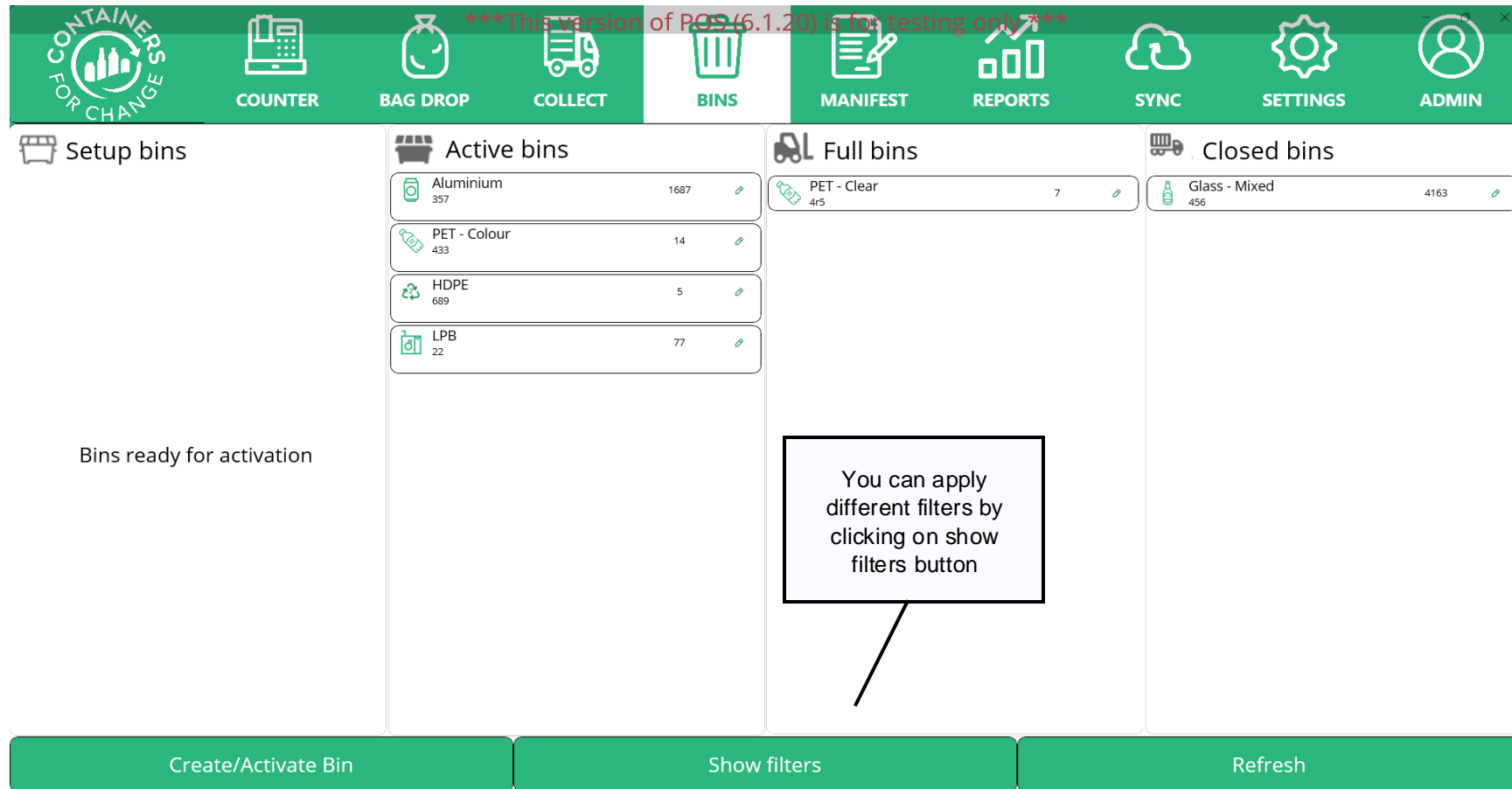
Closed bins

| Glass - Mixed 456 | 4163 |

| Create/Activate Bin | Show filters | Refresh |

Note:
- It is recommended to have bin naming conventions by material type to avoid confusion during bin management e.g. PET Clear = PC
- Also use the Material Type and Collection Infrastructure number for the "Asset ID". For example: PET Clear – A14523 = **PC-A14523**

BINS

***This version of POS 6.3.0 (328) is for testing only ***

Hide and show the different bin stages on the screen by using the buttons

***This version of POS (6.1.20) is for testing only ***

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS ADMIN

Setup bins	Active bins	Full bins	Closed bins
	Aluminium 357 — 1687	PET - Clear 4r5 — 7	Glass - Mixed 456 — 4163
	PET - Colour 433 — 14		
	HDPE 689 — 5		
Bins ready for activation	LPB 22 — 77		

You can apply different filters by clicking on show filters button

Create/Activate Bin	Show filters	Refresh

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BINS

Show hidden stages by using the same buttons at the bottom of the screen

This screen shows all filter options to slice and dice appropriate bins.

BINS

Create and activate a bin in one action

***This version of POS (6.1.20) is for testing only ***

COUNTER   BAG DROP   COLLECT   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   ADMIN

Setup bins	Active bins		Full bins		Closed bins	
	Aluminium 357	1687	PET - Clear 4r5	7	Glass - Mixed 456	4163
	PET - Colour 433	14				
	HDPE 689	5				
	LPB 22	77				

Bins ready for activation

Click this button to create and activate a bin in one action

Create/Activate Bin	Show filters	Refresh

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BINS

Select material type and bay

2. Select the Material Type

1. Select the Bin Type

Create a Bin

Material type — PET - Colour

Bin type — CAGE_BIN_1.2M3

Asset ID — 543

Empty Unit Weight — 81

[1] [2] [3]

3. Select the Bay/s if required.

4. Click this button to create and activate a bin in one action

Keyboard

3 4 5 6 7 8 9 0 Del

q w e r t y u i o p

a s d f g h j k
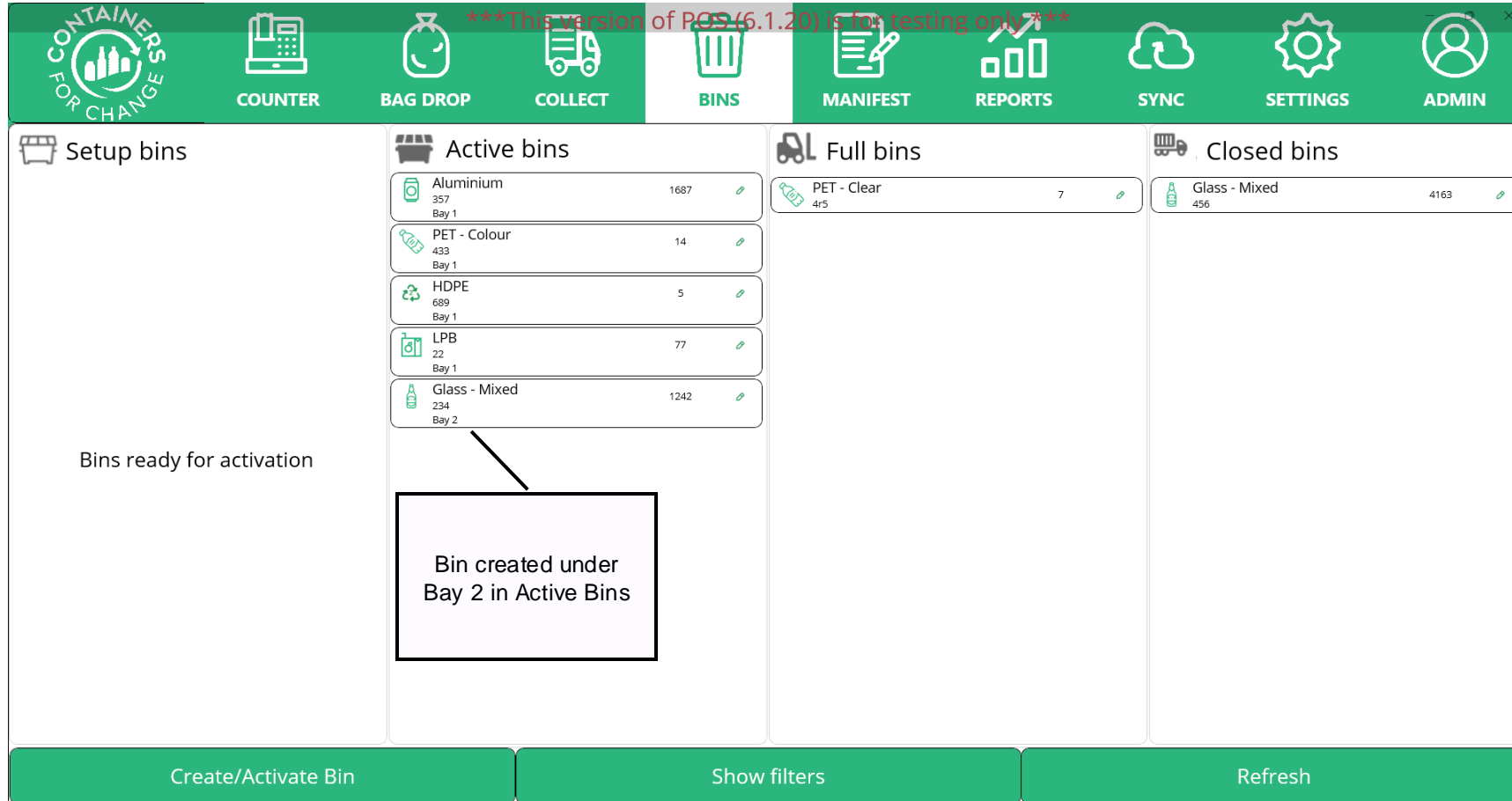
$+= z x c v b n m @

Shift Space Clear

Cancel

Create and Activate Bin

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BINS

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS TEST

The newly created bin will be placed under Active Bins

***This version of POS (6.1.20) is for testing only ***

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS ADMIN

Setup bins

Bins ready for activation

Active bins

Aluminium 357 Bay 1	1687	
PET - Colour 433 Bay 1	14	
HDPE 689 Bay 1	5	
LPB 22 Bay 1	77	
Glass - Mixed 234 Bay 2	1242	

Full bins

PET - Clear 4r5	7	

Closed bins

Glass - Mixed 456	4163	

Bin created under Bay 2 in Active Bins

Create/Activate Bin	Show filters	Refresh

BINS

Once a bin is full, it can be moved to the Full Bins area. Creating and Activating a new bin for this material type will also push the old Active bin to Full status.

***This version of POS (6.1.20) is for testing only ***

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS ADMIN

Setup bins	Active bins		Full bins		Closed bins	
	Aluminium	1687	PET - Clear	7	Glass - Mixed	4163
	357		4r5		456	
	Bay 1					
	PET - Colour	14				
	433					
	Bay 1					
	HDPE	5				
	689					
	Bay 1					
	LPB	77				
	22					
	Bay 1					
	Glass - Mixed	1242				
	234					
	Bay 2					

Click on the bin to be moved

Bins ready for activation

Create/Activate Bin	Show filters	Refresh

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BINS

Replace Bin will move it to Full Bins

Replace Bin 334

Click Replace

Close
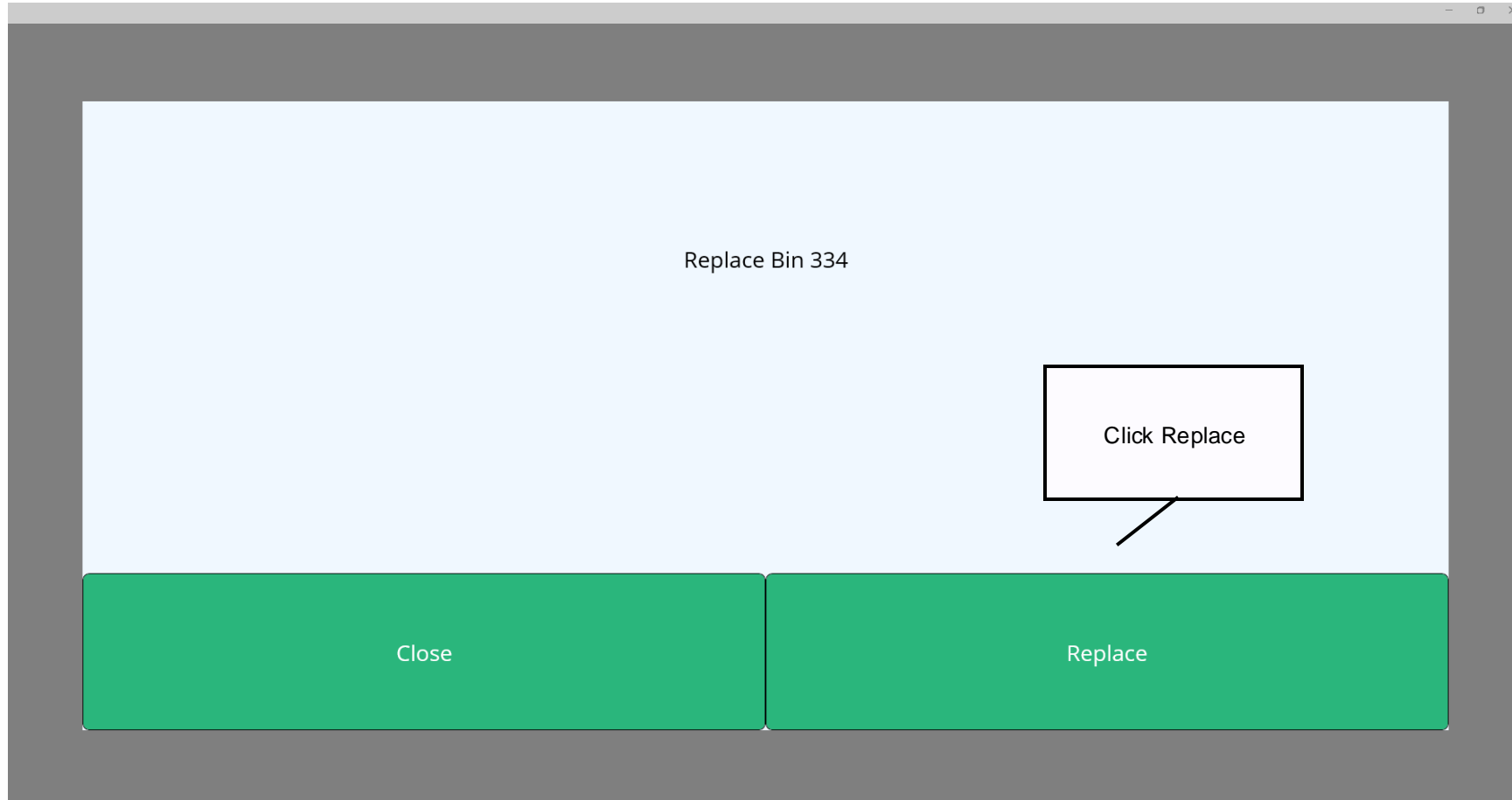
Replace

BINS

Replaced bins now show under Full Bins

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BINS

Edit bins

Click on the pencil icon to edit a bin

BINS

Edit Asset ID and/or Empty Unit Weight

Edit Bin

Material type | PET - Colour

Asset ID | 321

Empty Unit Weight | 0

Click Update to complete the action

Cancel | Update

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BINS

Move bins to Closed Bins to indicate that they are ready for collection by the Logistics Service Provider (LSP)

This version of POS (6.1.20) is for testing only *

COUNTER | BAG DROP | COLLECT | BINS | MANIFEST | REPORTS | SYNC | SETTINGS | ADMIN

Setup bins

Active bins

Aluminium		1687
357		
Bay 1		

PET - Colour	14
433	
Bay 1	

HDPE	5
689	
Bay 1	

LPB	77
22	
Bay 1	

Glass - Mixed	1242
234	
Bay 2	

Full bins

| PET - Clear | 7 |
| 4r5 | |

Closed bins

| Glass - Mixed | 4163 |
| 456 | |

Click on the bin in the Full Bins section to be closed

Bins ready for activation

| Create/Activate Bin | Show filters | Refresh |

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BINS

***This version of POS 6.3.0 (328) is for testing only ***

The bin is moved to Closed Bins and can now be viewed in Manifest screen

BINS

To Close a bin, provide the final quantity for the material type.

Close Bin 66

668

0 containers have been recorded in POS transactions whilst the bin was active.

The refund point operator is responsible for recording the correct quantity of containers in each bin.

Cancel

1	2	3
4	5	6
7		9
Back	0	Close

Click Close to complete the action

MANIFEST

A manifest must be prepared to record and track bins and containers collected and delivered

- Once the bins are closed, they are ready to be assigned to a logistics service provider and a processing facility.

- The carrier or logistics service provider will need an inventory of what was picked up from the RP and what is delivered to the processor in the form of a shipping manifest.

- The RPO must dispose of the bins for ineligible containers if they are unable to ask the customer to take them away.

- Ineligible container bins should **not** be put on a manifest or sent to the Processor for disposing.

MANIFEST

***This version of POS 6.3.0 (328) is for testing only ***

Create the manifest when the Logistics Service Provider (LSP) vehicle arrives at the RP

COUNTER   BAG DROP   BINS   MANIFEST   REPORTS   SYNC   SETTINGS   TEST

Create manifest	Recent manifests

Processor	Cleanaway Pty Ltd
Carrier	Envirobank NT Pty Ltd

Search Asset ID   Search   Reset

Copies 3

1. Select the processor

2. This field identifies the LSP

	Material type	Quantity	Empty weight	Gross weight (kg)
☐	Aluminium	986	93	106.51
☑	Liquid Paper Board	56h	36	78	78.71
☐	Glass - Mixed	66	45	0	12.16
☑	Aluminium	7u	25	78	78.34

Total selected: 3   Total quantity: 11647 containers   Total weight: 3288.40 kg

Create and print

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MANIFEST

Once the bins are closed, they are ready to be assigned to a LSP who transports it to a processing facility.

***This version of POS 6.3.0 (328) is for testing only ***

COUNTER BAG DROP BINS MANIFEST REPORTS SYNC SETTINGS TEST

Create manifest	Recent manifests

Processor   Cleanaway Pty Ltd

Carrier   Envirobank NT Pty Ltd

Search Asset ID   Search   Reset

Copies 3

	Material type	Asset ID	Quantity	Empty weight	Gross weight (kg)
☐	Aluminium	56	986	93	106.51
☑	Liquid Paper Board	56h	36		78.71
☐	Glass - Mix		45		12.16
☑	Aluminium		25	78	78.34

3. Tick the box beside the specific bin/s that is being included in the Manifest.

4. Click Create and print

Total quantity: 11647 containers   Total weight: 3288.40 kg

Create and print

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MANIFEST

Here is a sample Freight Manifest:

25/09/2024, 18:39

FREIGHT MANIFEST / DELIVERY NOTE

6634B3CE2ED942A3B3C9E3EBAEF2BDBE

COLLECT FROM
QC10003052 ABC CRP
Level 17, 100 Creek Street Brisbane QLD 4000
0417999998
DATE: 25-Sep-2024
USER ID: Admin1

DELIVERY TO
QP12036010 Peace Lutheran Church Gatton t/as Anuha
Cnr Fords Rd & Adare Rd Gatton QLD
+61 7 54624461
REG NO: DERY443
LOGISTIC PROVIDER: Cleanaway Pty Ltd

CRP					Processor		Driver
Asset ID	Shipper Unit Type	Material Type	QTY	Gross Shipper Unit Weight (kg)	Gross Shipper Unit Weight (kg)	Net Shipper Unit Weight (kg)	Notes
kenglass4upgrade		Glass - Mixed	456	242			
vsd		Aluminium	10	11			

Total Number of Shipper Units: 2	Gross load Weight: 253

_____   _____   _____
(Consignor Signature - Operator) (Date) (Print Name)

I hereby declare that the freight has been loaded and restrained in accordance with Heavy Vehicle National Law and Chain of Responsibility regulations, and the equipment is in safe and usable condition.

_____   _____   _____
(Driver Signature) (Date) (Print Name)

_____   _____   _____
(Consignee Signature - Processor) (Date) (Print Name)

Pick up Point for Closed Bins

Destination for Logistics Operator

Individual BIN Information

Chain of Responsibility Requirements and signature

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CONTAINERS FOR CHANGE

MANIFEST

COUNTER	BAG DROP	COLLECT	BINS	MANIFEST	REPORTS	SYNC	SETTINGS	TEST

You can view and reprint recent Manifests on the right-hand side

COUNTER	BAG DROP	BINS	MANIFEST	REPORTS	SYNC	SETTINGS	TEST

Create manifest	Recent manifests

Search [Manifest ID]   [Search]   [Reset]

Date/Time	Manifest ID	Destination	Status
13/09/2024 14:54:48	DD60AD6AFC0C4A0DBAB3471BC14095C4	Cleanaway Pty Ltd	Printed
13/09/2024 14:54:04	3CD9970B2FCF4CF7B8A282090B2590A3	Cleanaway Pty Ltd	Printed
13/09/2024 14:53:00	EB487F5030C847918280B71AE5B93D80	Cleanaway Pty Ltd	Printed

The manifest now displays under Recent Manifests

Today	Yesterday	Last 7 days	All

REPORTS

View the reports on daily operations

- Only Admin users have access to Reports.

- The Daily Reconciliation Report provides a summary of the POS' operations on a daily basis.

- The Daily Reconciliation Report should be printed daily and stored.

- Recent Transactions Receipts can be searched for and reprinted as required.
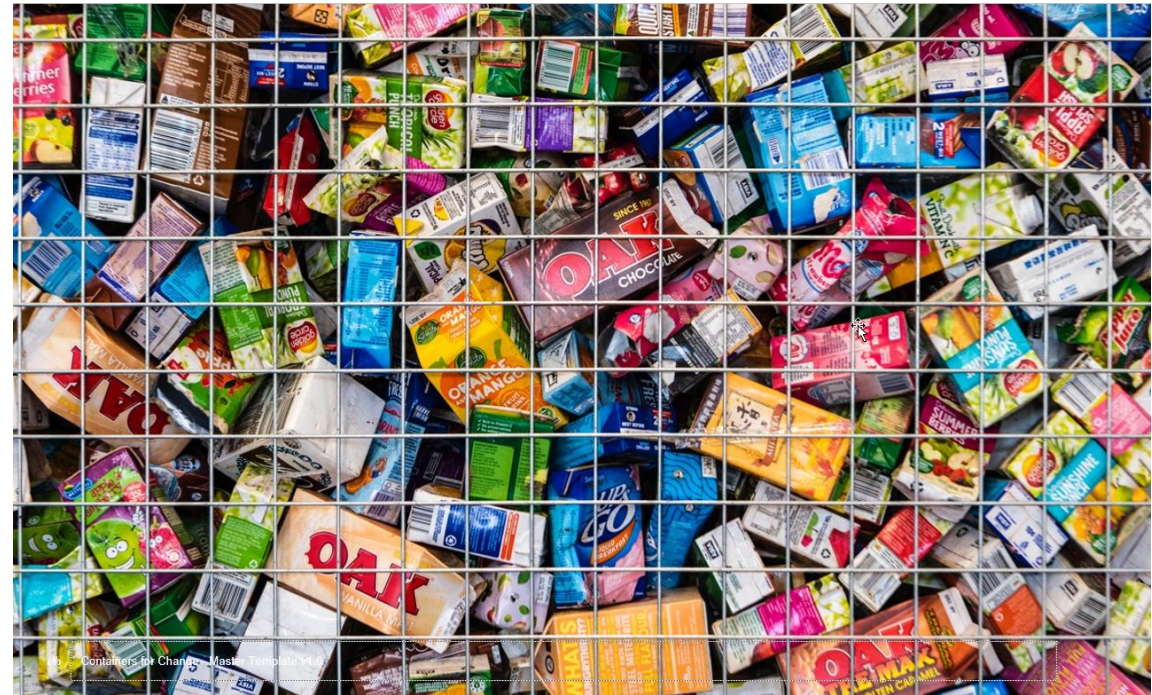
REPORTS

Daily Reconciliation Reports and transaction history are available on the Reports screen

Navigate to the Reports screen

Daily Reconciliation Report for Friday, 1 September 2023

Date

Friday, 1 September 2023

Wednesday, 30 August 2023

Material Type	RPO Paid Quantity	RPO Paid Value	Scheme Paid Quantity	Scheme Paid Value			Total GST
Glass - Mixed	2955	$295.50	0	$0.00	2955	$295.50	$26.86
Aluminium	1188	$118.80	0	$0.00	1188	$118.80	$10.80
PET - Clear	7	$0.70	0	$0.00	7	$0.70	$0.06
PET - Colour	14	$1.40	0	$0.00	14	$1.40	$0.13
HDPE	5	$0.50	0	$0.00	5	$0.50	$0.05
Liquid Paper Board	77	$7.70	0	$0.00	77	$7.70	$0.70
Grand total	4246	$424.60	0	$0.00	4246	$424.60	$38.60

Print Reconciliation Report	Transaction History	Daily Summary	Weekly Summary	Monthly Summary

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS TEST

Option to print both the Daily Reconciliation Report and Transactions is available

This version of POS (6.1.20) is for testing only

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS ADMIN

Date

Friday, 1 September 2023

Wednesday, 30 August 2023

1. Select the day you want to view

2. Click this button to print the Daily Reconciliation Report

Daily Reconciliation Report for Friday, 1 September 2023

Material	RPO Paid Quantity	RPO Paid Value	Scheme Paid Quantity	Scheme Paid Value	Total Quantity	Total Value	Total GST
Glass	2955	$295.50	0	$0.00	2955	$295.50	$26.86
Aluminium	1188	$118.80	0	$0.00	1188	$118.80	$10.80
PET - Clear	7	$0.70	0	$0.00	7	$0.70	$0.06
PET - Colour	14	$1.40	0	$0.00	14	$1.40	$0.13
HDPE	5	$0.50	0	$0.00	5	$0.50	$0.05
Liquid Paper Board	77	$7.70	0	$0.00	77	$7.70	$0.70
Grand total	4246	$424.60	0	$0.00	4246	$424.60	$38.60

Print Reconciliation Report | Transaction History | Daily Summary | Weekly Summary | Monthly Summary

***This version of POS 6.5.0 (328) is for testing only ***

COUNTER	BAG DROP	COLLECT	BINS	MANIFEST	REPORTS	SYNC	SETTINGS	TEST

Print the report on a document printer

POS Daily Reconciliation Report for 1/01/0001

D.M Webster & K.L Webster
78 James Street
Mount Morgan
QLD, 4714

POS ID: POS 11040
Report Date: 1/01/0001
Date Printed: 11/08/2020
Time: 8:28 PM

Cash Reconciliation Refund Amount

Operator Paid Amt: $0.00
Operator Paid Qty: 0

POS Claims - POS ID: POS 11040

Day/Date	Paid By	QTY
01/01/0001	Scheme	0
01/01/0001	Operator	0
	Total	0

Material Types - Quantities

Material Type	Daily QTY	WTD QTY
Grand Total	0	0
Scheme	0	0
Operator	0	0
Total	0	0

Daily GST Reporting
Refund Amount

Unit Price $0.10

Paid By	Daily QTY	Amt $	GST Amt $

1. Use the slider to view the rest of the report

2. Click the Print button to print to a document printer

Close	Print

CONTAINERS FOR CHANGE
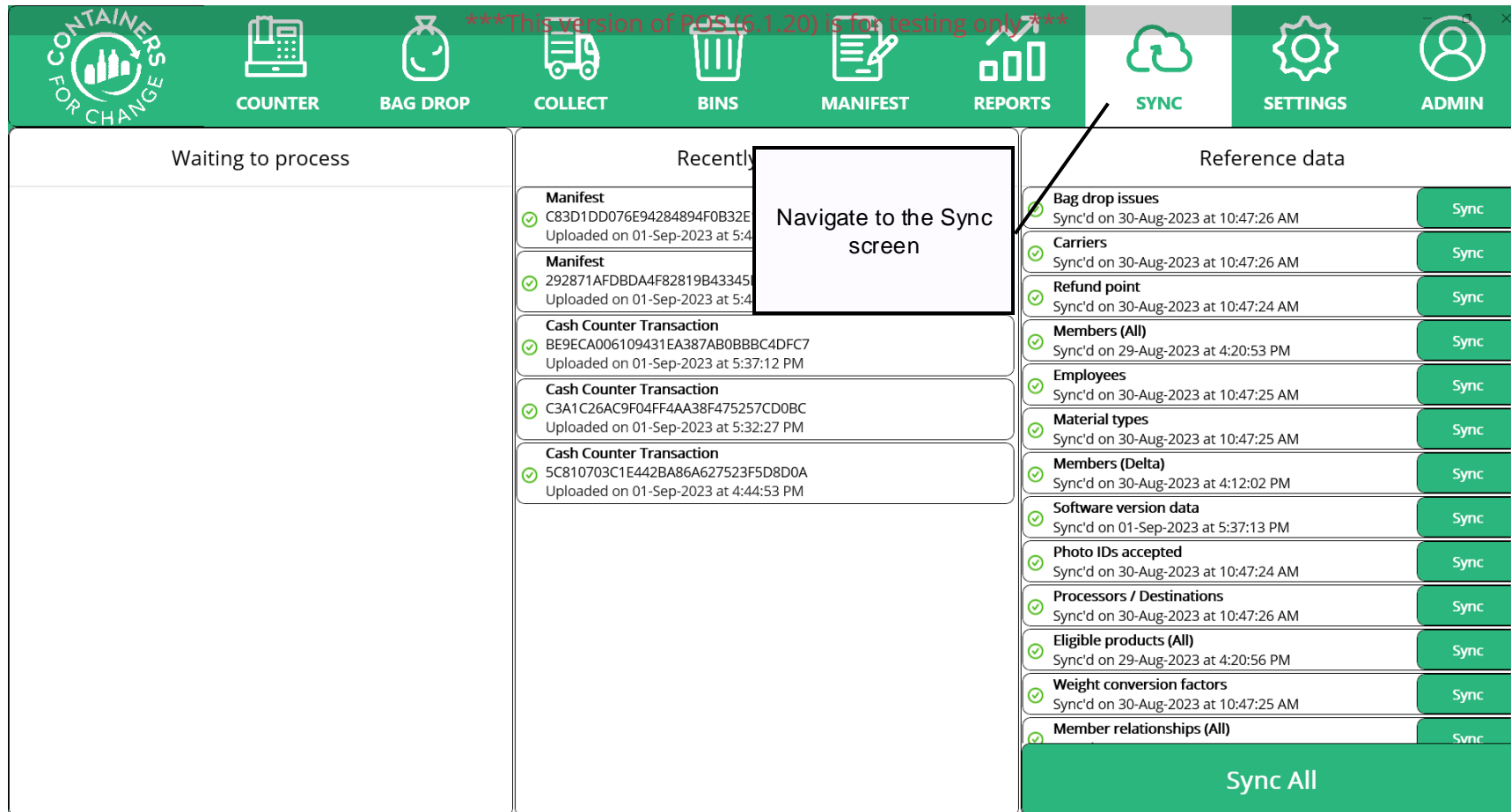
SYNC

The synchronisation process ensures data integrity between the POS database & POS devices.

- After transactions have been entered into the POS, they are queued up for immediate transmission.

- This functionality is typically initiated automatically, though it can also be done manually.

- Only Admin users have access to Sync screens.

SYNC

COUNTER BAG DROP COLLECT BINS MANIFEST REPORTS SYNC SETTINGS TEST

Whilst ad hoc synchronisation can be performed, POS is designed to Self-Heal

SYNC

Recently Uploaded shows records that have been successfully uploaded

Records also show the time it was uploaded

SYNC

Transactions could be in **Waiting to Upload**, either because the POS was off-line, or the automatic upload process has not yet happened.

***This version of POS (6.1.20) is for testing only ***

	Waiting to process	Recently uploaded	Reference data	

The Sync Transactions button will appear to manually upload these transactions to the database

Recently uploaded

- Manifest
  C83D1DD076E94284894F0B32E1EC71D5
  Uploaded on 01-Sep-2023 at 5:44:55 PM
- Manifest
  292871AFDBDA4F82819B43345D1F0B5E
  Uploaded on 01-Sep-2023 at 5:44:39 PM
- Cash Counter Transaction
  BE9ECA006109431EA387AB0BBBC4DFC7
  Uploaded on 01-Sep-2023 at 5:37:12 PM
- Cash Counter Transaction
  C3A1C26AC9F04FF4AA38F475257CD0BC
  Uploaded on 01-Sep-2023 at 5:32:27 PM
- Cash Counter Transaction
  5C810703C1E442BA86A627523F5D8D0A
  Uploaded on 01-Sep-2023 at 4:44:53 PM

Reference data

Bag drop issues — Sync'd on 30-Aug-2023 at 10:47:26 AM	Sync
Carriers — Sync'd on 30-Aug-2023 at 10:47:26 AM	Sync
Refund point — Sync'd on 30-Aug-2023 at 10:47:24 AM	Sync
Members (All) — Sync'd on 29-Aug-2023 at 4:20:53 PM	Sync
Employees — Sync'd on 30-Aug-2023 at 10:47:25 AM	Sync
Material types — Sync'd on 30-Aug-2023 at 10:47:25 AM	Sync
Members (Delta) — Sync'd on 30-Aug-2023 at 4:12:02 PM	Sync
Software version data — Sync'd on 01-Sep-2023 at 5:37:13 PM	Sync
Photo IDs accepted — Sync'd on 30-Aug-2023 at 10:47:24 AM	Sync
Processors / Destinations — Sync'd on 30-Aug-2023 at 10:47:26 AM	Sync
Eligible products (All) — Sync'd on 29-Aug-2023 at 4:20:56 PM	Sync
Weight conversion factors — Sync'd on 30-Aug-2023 at 10:47:25 AM	Sync
Member relationships (All)	Sync

Sync All

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SYNC

Reference Data information in the POS system are maintained and kept on the POS device to allow efficient and offline processing of transactions.

Use the Sync All or Sync it per Reference Data

Thank you for using this Quick Reference Guide

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